

Chapter 27

Swing into Spring

27.1 General

- a) *Swing into Spring* is an annual dance weekend featuring multiple levels of dancing including guest out-of-area dance leaders.
- b) *Swing into Spring* is planned, organized, and facilitated by an autonomous committee of Eastern Ontario dancers and volunteers. The dance program, registration fees, and contracts for dance leaders, halls, catering, supplies, advertising, and other aspects of the event are the exclusive purview of the *Swing into Spring* Committee.
- c) *Swing into Spring* is held on the weekend of the first Sunday of May and incorporates the Mother's Day Dance.
- d) *Swing into Spring* is held in a suitable Eastern Ontario facility along the Seaway Valley.
- e) EOSARDA will actively promote *Swing into Spring*. Advertising materials created by the *Swing into Spring* Committee will include a reference to this support.

27.2 Finances

- a) The fiscal cycle for *Swing into Spring* runs from 01 July of one year to 30 June of the following year.
- b) The *Swing into Spring* Committee may retain accrued profits to use for future events. If retained earnings exceed \$5,000, EOSARDA may, at its discretion, request the *Swing into Spring* committee to remit to EOSARDA any retained earnings over \$5,000.
- c) If a *Swing into Spring* weekend incurs a deficit that cannot be covered by *Swing into Spring* funds, EOSARDA agrees to assume responsibility for settling any outstanding debts.
- d) The *Swing into Spring* Committee may request additional funds from EOSARDA. EOSARDA will consider such requests but is under no obligation to provide additional funding.
- e) If *Swing into Spring* is permanently discontinued, any monies held by *Swing into Spring* will be remitted to EOSARDA.

27.3 – Reports

- a) The *Swing into Spring* Committee will submit reports to EOSARDA's regular board meetings and to Council of Dancers meetings.
- b) On or before 30 June following each *Swing into Spring* weekend, the *Swing into Spring* Committee will provide the EOSARDA Board with a financial report, detailing:
 - cash on hand at the beginning and end of the fiscal cycle, and
 - expenses and revenue associated with the event.

27.4 – Administration of this document

- a) This document forms part of EOSARDA's Procedures Manual.
- b) This document may only be amended with agreement of EOSARDA and the *Swing into Spring* Committee.