

Chapter 21

EOSARDA Sound Equipment

21.1 Equipment Inventory

EOSARDA has professional-quality sound equipment. This including:

- Two full Yak Stak speakers with stands
- Two Hilton 205 turntable/amplifier units
- Two tool boxes with the wiring to connect each system
- One wireless microphone & receiver for use at Board and Council of Dancer meetings
- The current (2023) contents of each system are shown in Appendix #3.
- An inventory of each system should be done annually by the ‘coordinators’ (see 21.4) to ensure all components are accounted for & are in good working order. A copy of that inventory is kept in the ‘tool box’ associated with each system.

21.2 Who can use this equipment?

Any EOSARDA registered dance leader **or member club** may borrow the sound equipment for the following use: -

- at any open dance organized and run by the club
- as a temporary replacement for a caller or cuer whose equipment is undergoing repair,
- for coverage of larger halls where the caller’s or cuer’s equipment is not sufficient,
- as a back-up for other equipment being used at an open dance or
- for short term use by newer callers or cuers who have not yet purchased their own equipment.

21.3 Conditions

- a) EOSARDA’s equipment is not intended for use by any club or dance leader on an ongoing basis.
- b) Use of EOSARDA’s equipment is on a first come-first served basis with priority being given to active dance leaders.
- c) In the case of individual dance leader use, emergency need will dictate priority.
- d) Persons requiring the use of EOSARDA’s equipment are requested to provide sufficient lead time to enable arrangements for pick-up to be made. For major events, request should be made well in advance. (see 21.4b)

21.4 Storing and Accessing the equipment

The common practice (in 2023) is to store one set of the equipment with two different Square Dance Callers (referred to as “Coordinators”) in the Ottawa area. EOSARDA endeavours to make access to the equipment easier from all areas but that may not always be possible due to the location of the equipment.

- a) Arrangements for the use of EOSARDA’s equipment can be made by sending an email to the Equipment Manager at equipment@eosarda.ca.
- b) Pick up or drop off of the equipment must be arranged by the person requesting the equipment. EOSARDA or its designates do not deliver the equipment.

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- c) While it is expected that all the equipment is complete and in working condition, it is the user's responsibility to ensure that it will work as needed prior to its intended use. "Borrower" must download & complete the "sign-out" sheet (Appendix 1) upon picking up the equipment. A copy is to be given to the "Coordinator"

- d) It is the user's responsibility to ensure that any borrowed equipment is returned promptly and in good condition. Any defects or missing items **must be brought** to the Equipment Manager's attention at the time the equipment is returned. Equipment must be stored in accordance with the conditions as shown in Appendix 2.

- e) Equipment is to returned to EOSARDA in the same condition as it was when loaned out and all components must be in place. If the equipment is damaged while on loan it is the responsibility of the party causing the damage to either repair or replace the damaged (or missing) equipment

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APPENDIX 1

SOUND EQUIPMENT BORROWED BY:

NAME : _____
ADDRESS : _____
CONTACT # : Daytime #: _____ Cell #: _____
CLUB : _____
POSITION : _____

REASON FOR LOAN:

ITEM(S) BEING BORROWED (Please *initial* as appropriate):

SOUND SYS #:

which includes all 4 items below. If only borrowing 1 or more components, indicate which item & from which system

HILTON 205:

YAK SPKR:

SPKR STAND:

ACCESSORY BOX:

BORROWER'S CERTIFICATION:

I _____ (the borrower) certify that: -

- 1. I have received the equipment in perfect working order.*
- 2. I have read & understand the EOSARDA guidelines for the care & use of this equipment.*
- 3. I am totally responsible for the care & security of indicated borrowed equipment, including the costs of any repairs due to problems not caused by normal wear & tear.*
- 4. I will return all borrowed equipment to the same EOSARDA coordinator from whom I obtained it, on or before _____ (date).*
- 5. I will advise the EOSARDA coordinator immediately of any component that is not functioning correctly, or has been damaged, regardless of cause.*

Date: _____

Signature of Borrower: _____

COORDINATORS VERIFICATION:

I hereby verify that the equipment being signed out at this time is in 100% working condition.

Signature of Coordinator : _____ Date: _____

NOTES (if any):

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APPENDIX 2

CARE OF EOSARDA SOUND SYSTEMS

STORAGE of SOUND SYSTEMS

1. When not in use, equipment should be stored in a dry location at normal room temperatures. It **MUST NOT** be left in vehicle(s) where extreme heat (summer) or cold (winter) can cause damage to the units.
2. The Hilton 205 system must be stored with its cover in place, including all packing materials, to ensure that the turntable & tone arm do not shift during transport. The power cable for the unit is stored with the unit, inside the blue protective case.
3. Yak-Stack speakers should be stored in a closed position, each unit separated by a single sheet of cardboard (included) and stored in the provided blue protective case.
4. Speaker stand should be stored in its carrying case. Note that the speaker mount is normally stored in the accessory box.
5. All cables & connectors are to be placed in the accessory box. Ensure that all contents are accounted for upon completion of its use.

TRANSPORT

- Transport all units in their provided containers in a 'stored' configuration.
- The Hilton-205 units are to be handled in a 'fragile' manner & avoid all sudden shocks etc. to prevent component damage. Ensure that it cannot shift or fall during transport.
- Equipment should **NOT** be left in vehicles overnight, but properly stored & secured.

SECURITY

- ***THE HOLDER IS TOTALLY RESPONSIBLE for any/all of this equipment in your possession, including damage not caused by normal use.***

Replacing any of this equipment today (2023) is very difficult as much of it is no longer available. The only new Hilton amplifier available today is an MA220, valued at ~\$2,000USD. Equipment repairs (if even possible) are expensive.

SO, the bottom line is simply - TAKE CARE OF IT!!... and ensure that it's properly secured when not in use!!

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APPENDIX 3

EOSARDA Sound Equipment (2 Set)

Item	#1	#2	Comments or Condition Notes?
Hilton H-205 Turntable & Blue Carrying Case	1	1	Power cord is inside the case.
Yak-Stak Speakers - Full set & Blue Carrying Case	1	1	
Speaker Stand	1	1	
Box for Miscellaneous Items (below)	1	1	
Yak Adapter for Speaker (mount)	1	*	#1 - pin with stand // #2 - * cannot locate
Cable - Speaker (M-M) / Length = 10'	2	2	New in 2019
Cable - Speaker (M-M) / Length = 25	2		
Cable - Speaker (M-M) / Length = 25- 30'		1	
Cable - Speaker (M-F) / Length = 30		1	
Splitter - "Y" (for Yaks) - Parallel (M-2F)	2	1	
Splitter - "Y" (for Yaks) - Parallel (F-2M)	2	2	
Splitter - "Y" Series (M-2F)		2	
Splitter - "Y" Series (F-2M)		1	
Fuses for Hilton	2	2	2Amp
Needles for Hilton	2	3	
Power Bar	1		
Document - Speaker Connection Diagram		1	
Document - H-205 Manual		1	
WIRELESS MICROPHONE System		1	Used at Council of Dancers Meetings.
<i>Miscellaneous Notes</i>			
Date of Last Inventory :			