

Chapter 14 Dance Leader Support

14.1 Financial Support for Dance Leader Organizations

a) Upon application in writing to the Treasurer by the Chair of the Ottawa Area Callers' Association (OACA), EOSARDA will provide the OACA with an annual grant of \$250 to help with operating expenses. Applications for assistance to other dance leader organization will be considered by the Board on case-by-case basis.

14.2 Dance Leader Bursaries

- a) The term "Dance Leader" refers to:
- a square dance caller
 - a round dance cuer
 - a line dance instructor
 - a clogging leader.
- b) financial assistance for Dance Leader training and development is available from all three levels of the organization, i.e. EOSARDA, the Ontario Square and Round Dance Federation, and the Canadian Square and Round Dance Society see below for more details.
- c) Bursaries from EOSARDA are available to Dance Leaders and prospective Dance Leaders to assist them in developing their dance leader skills by attending various workshops and training courses.
- d) An annual budget of \$1,500 has been established for this purpose.

14.3 Eligibility

- a) Application for a Dance Leader Bursary may be made by any active Dance Leader who is a member in good standing of EOSARDA.
- b) Application for a Dance Leader Bursary may also be made by any *prospective* Dance Leader who is a member in good standing of EOSARDA and has demonstrated a desire to become a qualified Dance Leader in Eastern Ontario.
- c) An application by a prospective Dance Leader must be supported by a business plan that shows how the training received will be put into practice within the region served by EOSARDA. Pre-approval in principle of any such application prior to any expenses being incurred is recommended.
- d) At the discretion of the Treasurer, the Board of Directors may be consulted as to

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the reasonableness of business plans.

14.4 Limitations

- a) Bursaries are allocated on a first-come-first-served basis until such time as the funds set aside for this purpose in any fiscal year are exhausted. This is July 1 through June 30.
- b) Bursaries are limited to 50% of expenses incurred to a maximum of \$250 per training event.
- c) Bursaries are only paid in respect of completed workshops or training courses. Applications must be supported by copies of invoices, and expenses must have been incurred within the current year.
- d) While there is no limit to the number of bursaries an individual may receive in a year, priority will be given to those who have not received a bursary within the previous 12 months.

14.5 Process

- a) Application for a bursary should be made to the EOSARDA Director responsible for the management of the program. An application Form is attached as Appendix 1.

Application may be made at any time during the year, subject to paragraph 14.4 a) above. Applications must be sent to the designated director at danceleadersupport@eosarda.ca

- b) The Director will review the application for completeness and will ensure that it meets all criteria for obtaining a bursary. Incomplete applications will be returned to the applicant with explanation and may be resubmitted. For the purposes of determining priority of application, the date of receipt of an amended application will be the date on which it is received by the Director.
- c) Where the Director is of the view that an application from an active Dance Leader meets all applicable criteria, the application may be forwarded to the EOSARDA Treasurer for processing and payment made as per the claim.
- d) Notwithstanding the foregoing, the Director may, at his or her discretion, refer any application to the Board for its review, approval, or rejection.

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- e) Bursary applications from a *prospective* Dance Leader, if judged complete by the Director, require approval of the Board prior to compensation being provided. The decision of the Board is final.

14.6 Ontario Square & Round Dance Federation (Ontario Federation) Application

- a) An application for a Dance Leader Bursary may be made to the Ontario Federation in conjunction with the application to EOSARDA. Their process details and application form are available at [Caller/Cuer Bursaries - Ontario Square & Round Dance Federation \(squaredance.on.ca\)](http://squaredance.on.ca)
- a) Applications for Federation Bursaries must be submitted through EOSARDA's designated director at danceleadersupport@eosarda.ca. Applications will be checked for accuracy and completeness and will be returned to the applicant if required. Properly completed applications will be forwarded to Federation by EOSARDA's designated director.
- b) The final decision is not EOSARDA's but the Federation's.

14.7 Canadian Square & Round Dance Society (CSRDS) Application

- a) An application for a Dance Leader Bursary may be made to the CSRDS in conjunction with the application to EOSARDA and the Ontario Federation. Their process details and application form are available at [Canadian Square And Round Dance Society | Bursary \(csrds.ca\)](http://csrds.ca)
- b) Applications for Federation Bursaries must be submitted through EOSARDA's designated director at danceleadersupport@eosarda.ca. Applications will be checked for accuracy and completeness and will be returned to the applicant if required. Properly completed applications will be forwarded to Society by EOSARDA's designated director.
- c) The final decision is not EOSARDA's but the Society's.

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Appendix 1

**EASTERN ONTARIO SQUARE AND ROUND DANCE ASSOCIATION
APPLICATION FOR A DANCE LEADER BURSARY**

**PLEASE NOTE THAT NO FUNDS WILL BE ADVANCED UNTIL
THE COMPLETION OF YOUR PROJECT. IN ALL CASES, COPIES OF PAID
INVOICES ARE REQUIRED IN ORDER FOR PAYMENT TO BE MADE.**

Name of Applicant: _____

Address: _____

Telephone Number: () _____

Email: _____

A. DESCRIPTION AND DATE OF ACTIVITIES

B. DANCE LEADERS – CURRENT

Please attached a detailed statement as to how this training will be of benefit to you.

C. DANCE LEADERS – PROSPECTIVE

Please present a detailed business plan showing:

- . how this training will be of benefit to you;
- . how it will help you accomplish your dance leadership goals; and
- . how you intend to put it to use in the Eastern Ontario Region

D. AMOUNT OF REQUEST

Total Expenditures	\$ _____	(Please attach all invoices/receipts)
Less 50%	\$ _____	
Balance	\$ _____	

Amount of Grant requested (Maximum \$250) \$ _____

List of attachments: _____

Signed: _____

Date: _____

