

Chapter 13
Financial Assistance for Recruiting New Dancers

PART 1
EOSARDA's New Dancer Recruitment Subsidy Program

13.1 EOSARDA's Subsidy Program

- a) EOSARDA has changed the total amount and rules of the above program for the 2022-23 dance year in order to assist Member Clubs with their new dancer recruiting activities following the Covid19 pandemic.
- b) For the 2022-23 dance year, the total amount available through the program has been increased from \$2,000 to \$4,500.
- c) EOSARDA's Club Liaison Committee is responsible for overseeing the New Dancer Recruitment Program. On an annual basis, the Chair of Club Liaison will designate a member of the committee as the Director responsible for administering this program (Designated Director).

13.2 Eligibility

- a) Application for an EOSARDA subsidy may be made by any Member Club in good standing, provided that the club has registered its dancers through EOSARDA in the dance year for which application for a subsidy is being made.
- b) "Dance year" is defined as the period from September 1 of one year to August 31 of the next year.
- c) Promotional activities normally precede the start of the dance year but may also take place within the dance year.

13.3 Limitations

- a) Subsidies are allocated on a first-come, first-served basis until such time as the funds set aside for this purpose in any dance year are exhausted.
- b) Member Clubs may file up to two subsidy applications in the same Dance Year, but the limits prescribed in paragraph 13.3(c) below will apply in all cases.
- c) Assistance under this program is limited to full reimbursement of all eligible net expenses up to a maximum of \$300 per club for the 2022-23 dance year.
- d) Eligible expenses must be for promotional and recruitment activities and, for the 2022-2023 dance season only, they can include hall rental costs and dance leader fees.
- e) All applications must be supported by copies of invoices.
- f) The expenses in question must have been incurred in support of the dance year in which the application is made.

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13.4 Process

- a) Application for an EOSARDA subsidy should be made by a duly authorized member of a club's executive body and should be sent to the [Designated Director](mailto:FinancialSupport@eosarda.ca) (Email: **FinancialSupport@eosarda.ca**)
 - < [Click Here for the Application Form](#)>
- b) The majority of expenses related to new dancer recruitment are incurred in support of Member Clubs' Autumn Recruitment Drives. In order to ensure an equitable distribution of the limited financial resources available, clubs are encouraged to file their applications for New Dancer Recruitment Subsidies on or before October 31 of the Dance Year for which they were incurred.
- c) Applications, whether in respect of expenses incurred in support of that year's Autumn Recruitment Drive or subsequently, may be submitted at any time after October 31, but will only be processed if the funds set aside for this purpose have not been exhausted.
- d) The Designated Director will review all applications for completeness and will ensure that they meet all applicable criteria. Incomplete applications will be returned to the applicant with explanation and may be resubmitted at a later date. For the purposes of determining priority of application, the date of receipt of an amended application will be the date on which it is received by the Designated Director.
- e) Where the Designated Director is of the opinion that an application meets the applicable criteria, he or she will:
 - Forward to the Treasurer of EOSARDA a copy of the completed application form submitted by the club with either the original or copies of all receipts submitted with the application.
 - Advise the Treasurer that the application has been reviewed and is in order and request that reimbursement be made to the club.
- f) Disbursements from this fund up to the limit set out in Paragraph 13.1 a) above may be made by the Treasurer upon the recommendation of the Designated Director.
- g) Notwithstanding the foregoing, the Designated Director, the Chair of Club Liaison or the Treasurer may, at his or her discretion, refer any application to the Board for its review, approval or rejection. The Board's decision in any such matter is final.
- h) The Designated Director will make regular reports on the results of the New Dancer Recruitment Program to both the Board and the Council of Dancers.

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PART 2
Ontario Square and Round Dance Federation Recruitment Bursary

13.5 Federation Bursary Program

- a) Clubs applying for an EOSARDA subsidy may also apply for a Federation Recruitment Bursary.
- b) The Federation's Bursary program functions independently from EOSARDA's subsidy program. However, application for a Federation Recruitment Bursary is made via EOSARDA and may be made at the same time as an application for an EOSARDA subsidy.
- c) The criteria for obtaining a Federation Bursary are not the same as those for an EOSARDA subsidy.
- d) Clubs are not required to apply for a Federation Bursary in order to obtain an EOSARDA subsidy.
- e) For more information about the Federation's Bursary Program please <[Click Here](#)>

13.6 Process for Applying for a Federation Recruitment Bursary

- a) To apply for a Federation Recruitment Bursary, a club must:
 - i) Complete the Federation Recruitment Bursary Application portion of the application form <[Click Here for the Application Form](#)>
 - ii) Submit the completed form to EOSARDA's [Designated Director](#) responsible for the program.
- b) The Designated Director will:
 - i) Review the application to ensure that it meets the basic criteria of the provincial program.
 - ii) When satisfied that the application is complete and meets the Federation's requirements, forward it, with comments, to the Federation Director specified by the Federation.
- c) Federation Bursary Applications must be received by EOSARDA by October 31 of the dance year in support of which the expenses were incurred, so that they may be processed and then forwarded to the Federation for receipt. All applications for funding from the Ontario Federation will be submitted by EOSARDA on or before December 31.
- d) The Federation has final approval over which clubs will receive a Recruitment Bursary.