



EOSARDA Board Meeting

Sunday 20 October 2024 -- 1:30 pm

[Via Zoom](#)

Potential Attendees:

Barb Englehart	Ron Gardner	Michelle Gravelle	Gerry Johnson
Lamar Mason	Bob Pitruniak	Arlo Speer	Dave Western

1. Call to Order

1.1. Opening Remarks Appendix A ~ Dave Western

1.2. The agenda was accepted as presented.

2. Previous Meeting Records and e-mail Decisions

~ Arlo Speer

2.1. **MOTION:** Speer/Mason that the record of the 24 July 2024 meeting be accepted as presented. **CARRIED**

2.2. **MOTION:** Johnson/Gravelle that the e-mail agreement to approve the revision to Chapter 24 of our Procedures Manual (Visit Dance Dangles) be confirmed. **CARRIED**

3. Committee Reports

3.1. Executive Committee

3.1.1. Financial Appendix B ~ Bob Pitruniak

3.1.2. Registrar Appendix C ~ Barb Englehart

3.2. Dance Committee Appendix D ~ Michelle Gravelle

3.3. Club Liaison Appendix E ~ Gerry Johnson

3.4. **MOTION:** Pitruniak/Gardner that the reports be accepted as presented. **CARRIED**

4. Business Arising from Last Meeting and/or Reports

4.1. Volunteer follow up with Mary Cruse ~ Lamar Mason

Lamar will continue to attempt to contact Mary.

4.2. 2024 Trillium Awards and Presentations ~ Dave Western

Casselman presentation at the Christmas dance – Lamar and Michelle offered to present the award to the Casselmans

Moreau presentation – Ron Gardner will make the presentation; another board member can join, if desired.

Desmarais – to be determined.

4.3. City of Ottawa rental rates

Meri Squares has contracted with the city for the Delude arena at a rate that is less than \$1 per hour greater than last year.

There is still no news about consultation on rates.

5. New Business

5.1. Committee Work Plans Appendix F

5.1.1. Executive ~ Dave Western

5.1.2. Dance Committee ~ Michelle Gravelle

5.1.3. Publicity ~ Lamar Mason

5.1.4. Club Liaison ~ Gerry Johnson

5.1.5. Technology ~ Arlo Speer

MOTION: Mason/Gravelle that the work plans be accepted as presented. **CARRIED**

5.2. Website

Committee chairs and other directors are asked to identify what they see as problems with the current website.

- what does our website currently not do that we'd like it to do?
- how can the website help areas of responsibility in EOSARDA?

5.3. Ontario Federation Membership Guidelines Appendix G ~ Barb Englehart

Barb will update Chapter 3 resulting from changes to the membership and registration procedures from Society.

5.4. EOSARDA Fee Structure for the future ~ Dave Western

Over recent years, there has been an increase in our expenditures for dancer and leader recruitment and training. At the same time, our income from dances has decreased. With the trouble clubs are facing, it brings into question asking clubs for increased fees.

We have worked with deficit financing over the past years. We need to agree on whether we continue with deficit financing, reduce expenditures (so we can support clubs), or increase fees to provide for a balanced budget or to reduce the deficit.

We will bring the issue to the Council of Dancers in November.

Dave will circulate a questionnaire to the Board to help us identify the position the Board will recommend to Council.

5.5. Preparation for the November Council of Dancers meeting ~ Dave Western

Standard reports from committee chairs

Discussion over spending

6. Next Meeting:

17 November

Board meeting, if required.

Council Meeting 1:30

Arlo will be in México but should be able to join the meeting. The only issue is that he'll be moving from one resort to another that day, but hopefully, WiFi will follow him.

Appendix A: Opening Remarks

Plus Ça Change

It is too early to tell how this year's registration drive will turn out in terms of numbers of dancers, but the loss of 3 more square dance clubs (Harbour Lites, Kanata Squares and Sunshine Squares) is not encouraging. All we can hope at this point is that some of the dancers from these clubs will find their way to other clubs in the region.

On a good day, I continue to believe that we can turn things around and start growing again, but on a bad day I am not so sure.

In October 2012, in my Opening Remarks to the Board I said:

This coming year is an important one for this organization. Last year, for the first time, our membership slipped below 1,000. We need to work hard to find ways to reverse this trend or the Square and Round Dance movement in Eastern Ontario is going to cease to exist in the very near future. To turn the situation around, we have to focus our efforts more than ever on retention and recruitment.

Seven years later in November 2019 I said:

Over the year's we have had a number of different Boards with very different interests and competencies. All have shared a desire to work to promote square and round dancing. But despite their best efforts, our membership continues to decline year-over-year. We are not alone in this. It is a phenomenon repeated across both Canada and the United States. On average we lose about 10% of our membership every year. This year seems to be no exception, however it looks like the drop in membership will be in the 55 range, which is somewhat encouraging. Nevertheless, if this trend continues, we will eventually cease to exist as a meaningful activity.

Of course, the very next year everything went to hell in a handcart when the pandemic exploded in our face. We've been playing catch up ever since.

Can we survive as an organization and as a movement? I don't know. But I do know that we have to try. So let's all put on our thinking caps, start thinking outside of the box and look for new and innovative ways to get more feet on the dance floor. As Yoda said,

“Do. Or do not. There is no try.”

Outside of the film, the line has become a modern slogan -- a reminder to commit oneself to something completely, win or lose.

It's time to Do.

Appendix B: Financial Reports

NOTE: Some information has been omitted from the on-line version but is available upon request from: Secretary@EOSARDA.ca

Appendix C: Registrar's Report

EOSARDA 2024-2025 REGISTRAR'S REPORT											
	As of Oct.18,2024	As of June 5,2024	Difference Sept 2024 vs June 2024	Total Members Registered by Club	SQ	RD	LINE/ CLOGGING	New Dancers by Club (new to the activity)			
								SQ	RD	LINE/ CLOGGING	
NEW SQUARE DANCERS	76	125	-49	Capital Carousels							
new to activity 69 vs 125				Glengarry Tartans	18			1			
RETURNING SQUARE DANCERS	208	393	-185	Grenville Gremlins	44			9			
NEW ROUND DANCERS	0	0	0								
RETURNING ROUND DANCERS				Limestone Dancers							
				Lockits							
				Meri Squares							
NEW LINE DANCERS/CLOGGERS	0	0	0	Mississippi Squares	72			12			
new to the activity 0				Napanee Pioneers	35			7			
RETURNING LINE DANCERS/CLOGGERS			0	Ottawa Date Squares							
				Quinte Twirlers	62			23			
				Sunshine Square							
TOTAL TO DATE	284	539	-255	Swining B 's	35			9			
				Swinging Swallows							
				Square Dance Ottawa	6			4			
CUERS, CALLERS, LEADERS AND PARTNERS	4	13	-9	Crazy A's	1			0			
				Riverside Gypsy Squares	0						
TOTAL MEMBERSHIP TO DATE	288	552	-264	Russell Squares	15			4			
				Rideau Canal Cloggers							
TOTAL CLUBS TO DATE	10	20	-10	TOTAL	288			69			
TOTAL ASSOCIATIONS TO DATE	2	2	0								
Note: Numbers are based on registration information received as of the issuance date of this report. Any new members that join after the issuance date of this report will be added.											
Issued: October 18,2024											

Appendix D: Dance Committee Report

1. EOSARDA Christmas Dance

Details are as follows:

Date: Saturday, December 7
 Time: 1:30 - 4:00
 Program: SSD, Mainstream, Plus
 Location: South Grenville District High School (space is confirmed)
 Caller: Dave Hutchison

There will be refreshments and Share the Wealth

As per last year, as a “Not-For-Profit”, cost for rental is \$0. Kept anticipated registration numbers at 50 as we may be able to attract dancers from Kingston, by including plus level. Last year 11 dancers from Harbour Lites attended. New for 2024: add in Plus level to attract dancers from Kingston, add in caller showcase, (Dave has agreed to coordinate). We wish to reinstate a food bank drive that was historically done by Harbour Lites. This would be a first for EOSARDA. The donations would be for the Prescott Food Bank. New: Trillium Award Presentation for Gerald and Marlene Casselman).

EOSARDA Christmas Dance 2024			
Expenses and Revenues			
Revenues:			
<i>fees paid at the door</i>	Dance fees (50 x \$10)	500.00	
	Share the Wealth (net)	80.00	
	Total Revenue		580.00
Expenses:			
	Caller fee: Dave Hutchison	200.00	
	Refreshment costs	70.00	
	Poinsettias for door prizes	50.00	
<i>Not for profit - no charge</i>	Rental: South Grenville District High School	-	
	Entandem Fee	20.00	
	Total Expenses		340.00
	Profit/(Loss)		240.00

2. Frosty Fling

Details are as follows:

Date: Saturday, February 1
Time: 1:30 – 4:00
Program: Basic, SSD, Mainstream
Location: St. Mark's Anglican Church, (Fisher/Normandy, Ottawa), (space is pencilled in)
Callers: Brian Crawford and John Charman

There will be refreshments and Share the Wealth

We will promote that new dancers (new since the 2024 Frosty Fling) have a free ticket to the dance.

Note that rental is increased from \$120 in 2024 to \$250 in 2025 and includes a \$50 cleaning fee. Rate is consistent with other dances held at same venue.

EOSARDA Frosty Fling 2024

Expenses and Revenues

Revenues:			
Paid at the door	Dance fees (50 x \$10)	\$	500.00
	Share the Wealth (net)	\$	80.00
Total Revenue			\$580.00
Expenses:			
	Caller fee: Brian Crawford	\$	125.00
	Caller fee: John Charman	\$	125.00
	Rental: St. Mark's Anglican	\$	250.00
	Refreshment costs	\$	70.00
	Entandem Fee	\$	20.00
Total Expenses			\$590.00
Profit/(Loss)			\$ (10.00)

Appendix E: Club Liaison Report

Committee Chair:

- Gerry Johnson*

Committee Members:

- Michelle Gravelle *
 - Gavin Currie *
 - Debbie Penney (* are also Board members, all others are our committee volunteers!)
-

Updates

New Dancer Celebrations – Michelle

No new update since April. The season closed with 52 new dancers being celebrated.

New Dancer Recruitment Subsidy Program Debbie

So far, we have received four applications: from Mississippi Squares, Russell Squares, Glengarry Tartans, and the Swallows. The total so far is at \$1,900, with a liability of \$1,200. Debbie Penney has agreed to handle this process. I will be working with her to make sure the updated program is successful.

Dance Leader Training Subsidy Program (Gavin) –

\$1,200 budgeted. We subsidized training for 2 callers last year.

EOSARDA Dance Dangle Program (Michelle) – An article was included in the most recent Square Time along with a bulletin sent reminding everyone of the new procedures. As of Mid-October, twelve applications have been received. (Last year was five). Applications are being received from Mississippi Squares (4), Meri Squares (7) and one from Grenville Gremlins. An additional two forms are anticipated from Meri Squares. Michelle will reach out to SGA signs for production. Michelle will also contact Club Presidents regarding potential to have the Presidents present the dangle at a club dance which provides an excellent way to further promote the program. The majority of the Swing into Spring dangles (6) were presented at the Ottawa Date Squares Harvest Promenade on October 5th. 4 additional were mailed and 2 remain to be mailed.

Association Recognition of Major Anniversaries & Accomplishments - (Gerry) –

A budget of \$100 We presented a award to Harbour Lites at the Christmas dance for their 50th anniversary. Reminder again that - if your Club has an anniversary coming up; or has a dancer celebrating a dancing milestone, etc., please contact Gerry (mailto:gjohnson_2003@hotmail.com).

Scheduling Conflict Policy (Gerry) – no issues so far.

Square Time Publications – (Gerry) – new issue for October is on the web. The budgeted income is \$500, but there was no actual income last year. We budgeted \$700. For printing and mailing, but there was no actual. We have changed the costs for advertising in Square Time. We have eliminated the cost for dance clubs, both EOSARDA based or not. I also want to look at potential new ways to get the magazine into more dancers' hands; perhaps a new subscription service. I have had some feedback from clubs that is very mixed.

Appendix F: Committee Work Plans

Executive ~ Dave Western

No changes from past years.

Dance Committee ~ Michelle Gravelle

Dance Committee:

Chair – Michelle Gravelle

Lamar Mason

Dave Western

Volunteers who have offered to help at dances:

Sandy Rosen (Meri Squares)

Wendy McKracken (Meri Squares)

Others to be asked

EOSARDA Christmas Dance (Saturday, December 7, 2024)

- Projected cost \$340
- Projected revenue \$580

EOSARDA Frosty Fling - (Saturday, Feb 1, 2025)

- Projected cost \$590
- Projected revenue \$580

TIMELINES

Mid August - met with Lamar. Discuss date options and callers

End of August - Halls booked; callers arranged; save the date was posted to the eodance website

Mid October – save the date in Square time, Flyers to be prepared, and posted to eodance website and social websites.

November – Michelle / Sandy to visit Mississippi Squares and Grenville Gremlins to promote the Christmas Dance. We currently dance with Ottawa Date Squares and Meri Squares to promote and Sandy dances with Crazy A's.

November - Final details will be worked out for Christmas dance duties for variety of tasks (registration/ 50/50, food drive / Trillium Presentation). Lamar organizing refreshments.

November - promotion of Frosty Fling in December Square Time

January - Michelle / Sandy to visit Mississippi Squares and Grenville Gremlins to promote the Frosty Fling. We currently dance with Ottawa Date Squares and Meri Squares to promote and Sandy dances with Crazy A's.

January – continue promotion on social media

January - Final details will be worked out for Frosty Fling duties for variety of tasks (registration, 50/50). Lamar organizing refreshments.

Co-Sponsored Dances

- There was mention in the October square time article (Save the dates) about EOSARDA being able to participate in joint dances where the venture is shared.

Publicity ~ Lamar Mason

Committee members: Lamar Mason (EOSARDA Director)
Gloria Bateman
David Western

OBJECTIVES

1. To recruit additional committee members
2. To raise awareness of square, round and line dancing in Eastern Ontario to assist in dancer recruitment
3. Support clubs with recruitment and retaining dancers
4. Raise the visibility of EOSARDA and www.eodance.ca among member clubs

PLANNED ACTIVITIES FOR 2024-2025

1. Organize/coordinate at least one regional promotional activity in late summer 2025
2. Organize an in-person (preferably) or zoom meeting of club publicity personnel to share ideas and identify needs
3. Continue trying to establish an EOSARDA demonstration group
4. Raise awareness among clubs of the available promotional materials on eodance.ca and other sites
5. Continue to research and explore public events where EOSARDA can participate, i.e. fall fairs, spring festivals, and work with local clubs for representation
6. Research the possibility of partnering with community colleges to become one of their 'personal interest' courses: requirements, funding, locations
7. Work with the Technical Committee to continue to enhance the New Dancer page and resource section (include open house flyers for 2025)
8. Make use of customized video promotional tool obtained in 2023 as a promotional tool at events
9. Develop a 'kit' to present to large businesses to promote square, round or line dancing as a potential 'team building' exercise or as part of their wellness or retirement programs.
10. Consider “new” promotional ideas to raise awareness of square dancing.

Club Liaison ~ Gerry Johnson

Executive Summary:-

Michelle Gravelle from Meri Squares Club continues to volunteer services to take on the 'New Dancer Celebrations' portfolio! and the "EOSARDA Dance Dangle" Program! THANK YOU!

Debbie Penney from Kingston Limestones will take on the administration of the recruitment of new dancer's support program

Gavin Currie will manage the training subsidy for new dance leaders.

OVERALL, the key points of each portfolio to note are: -

1. New Dancer Celebrations – the continuation of SSD into some of our clubs allows for celebrations December and Spring.
2. New Dancer Recruitment Subsidy Program – The budget for this made available for 2024-2025 to \$3,000 with a limit of \$600/club). Clubs will be allowed to submit two applications with a limit of \$300.00 per application.
3. Dance Leader Training Subsidy Program – with the current low number of available Callers & Cuers in EOSARDA, this is the "challenge" for this program & why \$1200 has been set aside to recruit new leaders.
4. EOSARDA Dance Dangle Program – We have removed the requirement for a conformation signature for a dangle submission. We have also expanded the allowed qualifying dances. It continues be unclear how active this program will be. We will continue to promote the program through Square Time to encourage dancers to take part.
5. Association Recognition of Major Anniversaries & Accomplishments – I will manage this. I plan to review this procedure with the clubs.
6. Scheduling Conflict Policy – This will be a combined effort of the Webmaster, bulletin manager and the Square Time Editor.
7. Square Time Publications – will only be available as an "online" version until such time as the Board decides otherwise.

New Dancer Celebrations

Submitted by Committee Primes: Michelle (Volunteer)

October – November 2024

1. I have now completed two cycles of coordinating the celebrations. Currently 28 pins on hand with an additional 100 pins of the previous logo.
No pins to be purchased for 2024 - 2025 season.
Continue to use the current "Welcome letter from EOSARDA President". Have letters prepared in preparation for the New Dancer Celebrations in December of 2024
Letters are printed on white linen paper. **This letter will also contain a 'cut-out coupon' for free admission to the 2024 Frosty Fling /or SSD event. (TBD)**
2. Current letter size white envelopes in stock
3. In accordance with the Procedures Manual Section 10.1(b&c), clarify the criteria regarding who qualifies to receive these envelopes.

End of November, 2024

1. Contact Registrar to get listing of Clubs registered and contact list.
2. Contact the Clubs to determine the number of dancers & the dates of their respective Celebration/Graduation. (Note 2 Clubs, Meri Squares and Ottawa Date

Squares have SSD programs that complete in December).

3. Prepare envelopes (containing the welcome letter, EOSARDA brochure) for distribution.
4. Request representation from EOSARDA Board for 2 December celebrations.

In early February, 2025

1. Set up dates of the Club Celebrations that require EOSARDA visitation.
2. Request volunteers from the EOSARDA Directors to make the club visitations to hand out the envelopes.

Notes:

(Spring 2024), there were 7 clubs (out of possible 14) who had Celebrations with 56 dancers being celebrated. 4 Clubs requested an EOSARDA representative.

Summary :- "I will do the following":-

1. Monitor budget and timelines.
2. Assemble the envelopes, pins, letters.
3. Contact Registrar (Barb Englehart) to request the contact person in each of the clubs that will have new dancers.
4. Contact those clubs & request the number of new dancers that are graduating /Celebrating and the date/time of their graduation/celebration.
5. Request assistance from other Board Directors to visit & hand out envelopes.

COST (estimates)

• 0 Society Pins @ \$3.50 ea. + \$50 shipping	= \$ 0
• 2 packages of linen paper (100 sheets)(tax incl)	= \$ 5 0 . 0 0
• Colour copies, bubble envelopes, postage)	= \$ 8 0 . 0 0
Totals	= \$ 130.00**<<<

Notes:

- Budget includes \$50 for mailing packages to rather than a visitation (eg: 3 clubs in 2023 totalling \$43 but only 2 clubs in 2024 as I dropped off packages at SiS.
- Figures do not include any travel expenses associated with Club visitations by Directors (By-Laws - 2003 Administrative Guidelines - Directors Expenses)

REVENUES – None

New Dancer Recruitment Subsidies & Federation Recruitment Bursaries

Committee Prime: Debbie Penney

- September 2024 – All clubs have been made aware of this program via an EOSARDA e-Bulletin sent out to ‘remind’ them of the funding available and how to apply.
- October thru to June 30th-
 - a) Subsidy Applications
 - Receive and review in a timely manner applications for subsidies.
 - Work with applicants to ensure applications meet the program criteria.
 - Forward compliant applications to the Treasurer for payment.
 - Refer non-compliant applications to the Board with a recommendation for rejection.
 - Monitor & track approved submissions to ensure the overall budget remains on target.

- b) Federation Recruitment Bursary Applications
 - Receive and review applications for Federation Bursaries.
 - As necessary, work with applicants to ensure applications meet the program criteria.
 - Forward compliant applications to Federation for consideration.
 - Advise the Board of non-compliant applications with a recommendation for rejection.
- April/May 2025
 - Review Chapter 13 terms etc., for the 2024-2025 year & update as necessary.

Budget Impact:

- Reimbursement of Club Expenses = \$3,000 <Max of \$600 per club, \$300 per application
- TOTAL = \$3,000

Dance Leader Training Subsidies & Federation Bursaries

Committee Prime: Gavin Currie

September – October 2024

Send out bulletins reminding leaders about the existence of the subsidies and bursaries and encouraging them to seek out possible new leaders from amongst their dancers.

October 2024 – June 2025

Review and update training spreadsheet.

Ensure that Chapter 14 “Dance Leader Bursaries” of the Procedures Manual is up-dated as necessary.

Review Federation and Society financial assistance

Process applications received.

Budget Impact:

- Expenses to recruit and support Dance Leaders = \$1,200
- TOTAL = \$1,200

EOSARDA’s Dance Dangle Program

Submitted by Committee Prime: Michelle

Goal(s)

To increase EOSARDA member knowledge of, and participation in Club Visit Rewards Programs. This can be accomplished, at least partially through the following action steps:

September 2024

- Review the forms received (As of October 2024 – 12 forms) and order pins from SGA Signs and Trophies located in Bells Corners.
- Continue to promote the new 2024-2025 program in applicable Square Time edition in discussion with Editor.
- Review Dangles presentation processes:
 - Public presentation on a regular basis at an ongoing event (dance)
 - Potential to look for a new provider as costs are increasing
 - Generate more publicity out of the process, potentially increasing the chosen dance attendance
 - Potential for Michelle to visit clubs to promote the program. Michelle does provide updates at Meri Squares and Ottawa Date Squares either through announcements or chatting with members “one on one”.
 - Other items will be identified as we work through the processes above.

BUDGET:

- The current budget has \$85 available.
- Last purchase was October 2023 (4 Gold and 2 Silver) at cost of \$10.00 per pin for a total of \$67.80
- Based on 14 forms – budget needs to increase to: \$150.

Association recognition of major anniversaries & accomplishments

Committee Prime: Gerry Johnson

Preliminary Portfolio Task List:-

- Ensure that all clubs are aware of the existence and scope of this programs, how to make applications and any deadlines that may apply.
- Write Chapter 11 “Recognition of Major Anniversaries and Accomplishments” of the Procedures and keep it up-dated as necessary.
- Receive and review in a timely manner applications for Certificates of Achievement.
- Confirm time and place of presentation with person making the request.
- If appropriate request Federation and Society certificates from our Federation representatives.
- Create certificate and print on suitable paper (parchment or photo stock).
- Have Certificate signed by President of EOSARDA.
- Ensure that a representative from the Board will be available to make the presentation.
- Coordinate presentation ceremony with club and presenters from EOSARDA, Federation and Society if applicable.

Budget Impact:

- General expenses = \$100.00 <
 - TOTAL = \$100.00

Scheduling Conflict Policy

Submitted by Committee Prime: Gerry Johnson

October 2024

September 2024 to June 2025

- Where necessary, assist the Webmaster (Bob Summers) & E-Bulletin publisher (Arlo Speer) in the application of this policy.
- Bring any contentious issues to the Board for resolution.
- Recommend to the Board any changes in the Scheduling Conflict Policy as appropriate.

Budget Impact: - NONE

Publication of EOSARDA Square Time Magazine

Submitted by Committee Prime: Gerry Johnson

Overview:-

- As part of its communications activities, the Committee is responsible for the publications of Square Time.

Budget Impact:

- Printing Costs = \$700.00. in case we do some printing / postage
- TOTAL = \$700.00

Work Plan: -

- Create a bulletin announcing the next Square Time deadline, likely September 31. The board decided to not create hard copy for now.
- Create editor's report.
- Get reports from publicity, swing into sprint, letters, obits, etc.
- Try to obtain club news from each active club, presidents report,
- Put the package together to send to Bob Summers, likely for October 15th
- Create bulletin announcing the availability of the new issue.
- Investigate the possibility of an online subscription for ST with the idea of email distribution, working with Technology, report to the board.
- Review the possibility of online reading of Square Time as per SWORDA
- Review Arlo's idea of adding a dancer profiles.
- Review potential articles from other sources as well as past issues of Square Time

Gerry is working on other projects.

- create a list of the dance clubs that have been part of EOSARDA. This is an ongoing project and he will be sharing information with the board

Technology ~ Arlo Speer

Committee Members: -

- Arlo Speer – Chair; EOSARDA Bulletin Manager
- Bob Summers – EOSARDA Webmaster, Sound Equipment
- Geoff Clarke – Sound Equipment
- John Charman – Sound Equipment

The work plan for our Technology group is essentially to keep on keeping on.

Sound Systems

We currently have 2 complete sound systems available for loan to clubs, dance leaders, or for special events. These systems get little use but are available as needed.

One system is stored in Kemptville (with Bob Summers); the other is stored in St-Albert (with John Charman).

Three volunteers will continue to co-ordinate with each other so that loan requests are addressed effectively.

The two volunteers who store the equipment will continue to check the equipment to keep it proper operating condition and to arrange repairs, as needed.

Continuing to budget \$200 for “Repairs and new Equipment” will easily cover any expected costs.

EOSARDA Bulletins

We will continue to provide EOSARDA Bulletins on request.

The software used meets our current needs and is cost-free.

eoDance website

Our webmaster continues to maintain and update our site as needed.

Our domain names require annual registration and our site requires we contract with a hosting service. There are no plans to change the registration or hosting services.

The current budgeted amount of \$135 for “Domain Name Registration” will easily cover any expected costs.

The site was created and programmed from scratch by our current webmaster. While it is relatively easy to upload some material to the site, any restructuring of the site or updating pre-coded material requires the knowledge of our webmaster. The current system works well for us, although it is heavily dependent on our current webmaster and lacks features found in commercially-available website building applications.

Over past months, there has been some discussion about revising the site to a more common platform that isn’t dependent on a single person. Such a project will require significant involvement of most elements of our organisation. At this point, the Chair of Technology has no plans to embark on that path ... however, he is most willing to undertake such a project if support is available from the rest of our organisation.

Appendix G:

The Ontario Square & Round Dance Federation

Friendship Set to Music

Association & Club Application Instructions For:
Federation Membership, and Canadian Square & Round Dance Society membership including insurance.

September 2024

Federation membership application documents and fees must be received by Federation by **November 15, 2024**.

Canadian Square & Round Dance Society has changed some of its requirements as of Sept. 13, 2024, to require more information in the 2025 applications. Associations and Clubs now need to provide a list of their executives and their positions. To minimize the number of forms required, Club Federation Member Lists now incorporate this requirement, as well as others.

Club applications must include: Federation Application Form 2025 (attached)
Federation Club Membership List Form 2025 (attached)
A Cheque for the total due made out to:
Ontario Square & Round Dance Federation

Both forms listed are mandatory and should be computer completed or hand printed for clarity. Completed copies of each are to be submitted with your payment cheque. An additional Word or PFD copy e-mailed to mervreid@rogers.com would be appreciated, but is not mandatory. There is a sample filled form attached for clarification regarding completion.

Starting January 2025 Clubs may add new members effective at the beginning of the month after Federation receives a request with a revised membership list and payment. Clubs should also submit revised lists, if there are executive changes. Requests for additions/revisions can be made by e-mail to mervreid@rogers.com indicating the changes requested and attaching an updated membership list form. Requests will not be processed until payment is received

Associations must now submit a list of officers & executives for officer/executive protection, as well as their application form and fees. If associations have any individuals whose names do not appear on a club membership list, those names need to be noted and fees submitted for them, as well.

Association and club Society Certificates of Membership 2025 will only be issued on request to the Federation Membership Chair, once 2025 applications have been processed. Paid member associations and clubs can directly request a Certificate Naming a Third Party as Additional Insured (often required by halls for rentals) by accessing the form on the Ontario Square and Round Dance Federation web site under "Member Information".

Send all completed forms and a cheque for the total due to

Merv Reid (OSRDF Membership Chair)
218 Briar Hill Street,
Port Stanley, ON
N5L 1C5

If you have any questions, please do not hesitate to contact OSRDF Membership Chair, Merv Reid at mervreid@rogers.com or 226 658 1212.