



## EOSARDA Board Meeting

Sunday, 15 January 2023

1:30 pm

[via Zoom](#)

### Attendees:

Geoff Clarke                      Gavin Currie                      Gerry Johnson                      Lamar Mason  
Bob Pitruniak                      Arlo Speer                      Wendy VanderMeulen                      Dave Western

### Regrets:

Barb Englehart                      Ron Gardner

### 1. Call to Order

- 1.1. Opening Remarks                      Appendix A                      – Dave Western  
1.2. Review of Agenda                      -- Dave Western

### 2. Review of Past Meeting Records

- 2.1. 20 November Board Meeting  
2.2. 20 November Council of Dancers Meeting

**MOTION:** Speer/VanderMeulen that the records of these two meetings be accepted as presented.                      **CARRIED**

### 3. Committee Reports

- 3.1. Executive Committee  
    3.1.1. Financial Report                      Appendix B                      – Bob Pitruniak  
3.2. Dance Committee                      Appendix C                      – Wendy VanderMeulen  
3.3. Club Liaison Report                      Appendix D                      -- Geoff Clarke

**MOTION:** Mason/Currie that the reports be accepted as presented.                      **CARRIED**

### 4. Business Arising from the Past Records and Reports

- 4.1. **MOTION:** Mason/Clarke that EOSARDA extend the application deadline for new-dancer recruitment subsidies until 30 June for clubs that have not already received the full \$300 subsidy.                      **CARRIED**

### 5. New Business

- 5.1. Square Time – print edition                      -- Gerry Johnson  
Gerry will poll clubs to identify the interest in print copies of Square Time. For the time being, we will continue with an online version only until the end of the 2022-2023 dance year.
- 5.2. Storage of Coffee Making Equipment and Supplies                      -- Gavin Currie  
Gavin has been storing our coffee equipment for some time but is no longer able to continue storing it.  
Lamar will store the equipment for a short period of time but we will need to find a longer-term solution.  
Gavin will create an EOSARDA Bulletin asking for volunteers to store the equipment.

- 5.3. Support for summer workshops -- Geoff Clarke  
A request has been received for financial assistance for summer dances to maintain currency.

The Board agreed that summer dance programmes should be encouraged but any such programme should be designed to cover operating costs.

- 5.4. Constitution/By-Laws Review -- Dave Western  
- Discussion paper #1 – Membership Appendix E

After considerable discussion, the Board agreed that the new By-laws would provide for two classes of Members, i.e.

Voting Members - Member Clubs and Organizations

Non-Voting Members - Individual dance leaders and dancers.

The Board did not support the establishment of a third category of associate member.

- 5.5. Constitution/By-Laws Review -- Dave Western  
- Discussion paper #2 - Regional Boundaries Appendix F

The Board agreed that Membership in EOSARDA should be open to individuals, corporations, and other entities, including organized clubs in eastern Ontario and adjoining areas whose activities are primarily devoted to ... (our dance activities).

**NOTE:** Items 5.4 and 5.5 result from the first of a series of Discussion Papers concerning changes to the By-Laws that are over and above those required by changes to Ontario's not-for-profit legislation. Board decisions on issues raised in these and future discussion papers will be incorporated into the revised draft By-Laws which will in turn be presented to the Board and Council of Dancers for review and approval once work has been completed.

## 6. Next Meeting

Sunday 19 February 2023 at 1:30 via Zoom

## Appendix A: Opening Remarks

As you know, the Ontario government has passed new legislation regarding the operation of not-for-profit organizations in the province. Bob Pitruniak has done a good job of identifying changes that must be made to our existing Constitution and By-Laws to bring them into compliance with the new legislation. Bob's conclusions are similar to those reached by Arlo some time ago so we have a pretty good idea of what must be done. But the problems we face with our foundational documents are more extensive than just the required technical changes. There are a number of policy issues that should be addressed in order to clarify the provisions of the documents and to either bring policy into alignment with current practices or practices into line with policy.

Presenting the Board with a large multi-issue, omnibus document dealing with all the needed changes at one time would be a daunting task both for the Board and for report's author. Rather, I propose to break the issues down into bite-size pieces that we can deal with over several Board meetings. The conclusions that the Board reaches on any given issue can then be taken into account as we re-write and re-structure the Constitution and By-Laws.

As I said in my e-mail of January 11 on this subject, once you start working on revising the policies set out in the Constitution and By-Laws, as opposed to simply making changes required by the new legislation, it quickly becomes evident that many issues are interrelated and are hard to disentangle. For example, what we decide today on Membership is going to have a direct effect on what we decide about the need to define regional boundaries.

But we have got to begin untangling this Gordian knot and today we are going to make a start at doing just that.

Dave Western

## Appendix B: Financial Report

### **EOSARDA Treasurer's Report**

11 Jan 2023

#### **1. Current results**

I include a summary of activity for the current fiscal year, 01 July 2021 to 11 Jan 2023. Please note these figures have not been reviewed by an outside reviewer.

Dancing has resumed for most clubs and the current report shows registration activity to date.

Again, print this report in landscape mode.

#### **2. Financial compliance**

No change.

Bob Pitruniak  
Treasurer, EOSARDA

EOSARDA 2022-2023	Revenue and expenses to 31 Dec 2022, bank reconciled to 31 Dec 2022												
	Jul - Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Total	Budget	Last year
Bank at month end	\$14,378.49	\$13,938.65	\$17,497.83	\$13,397.88									\$16,554.19
GIC	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00									\$10,000.00
Petty cash													
<b>Total Cash</b>	<b>\$24,378.49</b>	<b>\$23,938.65</b>	<b>\$27,497.83</b>	<b>\$23,397.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$26,554.19</b>
Prepaid Expenses													\$785.35
Accounts Payable	\$410.18												\$1,156.34
<b>REVENUE</b>													
<b>EOSARDA Dues</b>	<b>\$172.00</b>	<b>\$430.00</b>	<b>\$4,234.00</b>	<b>-\$24.00</b>							<b>\$4,812.00</b>	<b>\$3,906.00</b>	
Fall Dance revenue											\$0.00		
Frosty Fling revenue											\$0.00	\$1,250.00	
Square Time Subscr + Ads											\$0.00	\$1,100.00	\$25.00
Interest		\$30.16									\$30.16	\$150.00	\$25.00
Plowing Match	\$800.00		\$250.00								\$1,050.00		
Misc	\$1.00		-\$1.00								\$0.00		
<b>Total revenue</b>	<b>\$973.00</b>	<b>\$460.16</b>	<b>\$4,483.00</b>	<b>-\$24.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,892.16</b>	<b>\$6,406.00</b>	<b>\$50.00</b>
<b>EXPENSES</b>													
Bank Fees											\$0.00	\$10.00	
Cards											\$0.00	\$55.00	\$26.54
OSRDF/CSRDF Dues				\$3,710.00							\$3,710.00	\$2,419.00	
OSRDF Mtg Travel Exp											\$0.00		
EOSARDA Travel Expenses	\$490.36										\$490.36	\$2,000.00	\$100.75
Board Meetings											\$0.00	\$350.00	\$226.00
Council of Dancers Mtgs											\$0.00		
Office Expenses			\$20.79								\$20.79	\$240.00	
Badges											\$0.00	\$40.00	
Fall dance expenses											\$0.00		
Frosty Fling expenses											\$0.00	\$1,000.00	
Publicity	\$538.98										\$538.98	\$2,000.00	
Plowing Match	\$961.86		\$303.03								\$1,264.89	\$1,500.00	
Domain Name Registration				\$19.99									
Website Hosting				\$19.41							\$19.41	\$135.00	\$123.30
Repairs and new equipment											\$0.00	\$200.00	
New Dancer Recruitment	\$273.45	\$900.00	\$600.00	\$326.55							\$2,100.00	\$4,500.00	
Dance Leader Training											\$0.00	\$1,200.00	
CSDRDS Pins											\$0.00	\$525.00	
Visiting dangles											\$0.00	\$85.00	
New Dancer Celebrations											\$0.00	\$300.00	
Square Time Printing/Postage											\$0.00	\$700.00	
Recognition and awards												\$100.00	
<b>Total expenses</b>	<b>\$2,264.65</b>	<b>\$900.00</b>	<b>\$923.82</b>	<b>\$4,075.95</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,144.43</b>	<b>\$17,359.00</b>	<b>\$476.59</b>
<b>Profit/loss</b>	<b>-\$1,291.65</b>	<b>-\$439.84</b>	<b>\$3,559.18</b>	<b>-\$4,099.95</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$2,252.27</b>	<b>-\$10,953.00</b>	<b>-\$426.59</b>
<b>Notes:</b>	1. Numbers in the Bank row are an accurate figure for the amount of money in the bank account at the end of the month 2. Accounts payable include any cheques that have not cleared the bank at the end of the month												

## Appendix C: Dance Committee

The Dance Committee has confirmed that the Frosty Fling dance will take place after a 2-year forced break as follows:

- Saturday, February 11
- St. Mark's Anglican Church, 1606 Fisher Ave., Ottawa
- 1:30 – 4:00 PM
- Callers: Geoff Clarke and Wendy VanderMeulen
- Program: Basic with at 2 Mainstream tips (one SSD [Easy MS] and one Full MS)
- New Basic and SSD dancers get in for FREE
- All other dancers pay \$10 each
- There will be coffee, tea, and cookies, and Share the Wealth
- Vaccination is required but proof will not be requested. As all EOSARDA clubs already have confirmed vaccination of their members, that proof does not need to be requested again.
- A mask policy will be determined the week prior and will be based on Ottawa Health recommendations.

We would ask that all Board members who will be at the dance arrive by 1:00 (when we get access to the hall) to help set up and stay 'til 4:30 to help clean up. We need help at registration, selling STW tickets, making coffee, setting up the refreshment table, and putting out chairs. Please let Wendy know if you can help.

The Dance Committee has also noticed that the Dance Manual needs a bit of touching up some minor editorial changes. Wendy will undertake the editing before the next Board meeting. The Board will receive the updated copy before that meeting where we will ask to have the changes formally accepted.

Respectively submitted,  
Wendy VanderMeulen  
Committee Chair

## Appendix D: Club Liaison Report

### Club Liaison Committee Report to Board Meeting – Jan 15, 2023

#### Committee Chair:

- Geoff Clarke \*

#### Committee Members:

- Michelle Gravelle
- Sander Rosen
- Ron Gardner \*
- Helen MacCallum
- Gerry Johnson \*
- Gavin Currie \*

( \* are also Board members, all others are our committee volunteers! )

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#### UPDATES since our last report of Nov 20, 2022

1. **New Dancer Celebrations** – (Michelle & Sandy) - Congratulations to Meri Squares who celebrated **16 new SSD** dancers on Dec. 13th and Ottawa Date Squares who celebrated **22 new SSD** Dancers on Dec. 14th.

We will now reach out to coordinate with appropriate clubs to gather information for the spring celebrations. Work on ordering pins also to commence.

2. **New Dancer Recruitment Subsidy Program** (Geoff & Gavin) – [see also spreadsheet sent with this report]

Applications for this program have now closed and we have approved & reimbursed 7 Club applications with only \$2100 of the \$4500 available or ~47%. Obviously, this is much lower than we anticipated & CL has no idea 'why' as we even 'extended' the application deadline from Oct 31 to Dec 31<sup>st</sup> to give the clubs more time. "Reminders" (Bulletins) were also sent out, so the clubs can't say 'they didn't know'!! As you can see in the spreadsheet, that leaves us with \$2400 that can be now used for other things!

We have also approved & forwarded 5 applications for the OSRDF bursary.

3. **Dance Leader Training Subsidy Program** (Ron) – Nothing further at this time.
4. **EOSARDA Dance Dangle Program** (Michelle & Sandy) – Administrative work being done which include, updating processes (Chapter 24); incorporate the updated EODANCE logo onto current form and ordering pins.
5. **Association Recognition of Major Anniversaries & Accomplishments** - (Helen) – nothing further at this time. Reminder again that - if your Club has an anniversary coming up; or has a dancer celebrating a dancing milestone, etc., please contact Helen! (<mailto:helenmaccallum@sympatico.ca>)
6. **Scheduling Conflict Policy** (Geoff) – nothing further at this time.
7. **Square Time Publications** – (Gerry) – see the Board meeting agenda for a discussion on ST.

**Report Submitted by: Geoff Clarke, Chair**

**EOSARDA New Dancer Recruitment Subsidy TRACKING.xlsx**

Club Name	Primary location	Contact	Email	Date received	Total Expenses Submitted	Total Approved EOSARDA	Balance Left	Date sent EOSARDA Treasurer	OSRDF Appl.?	Date sent OSRDF
Glengarry Tartans	Hawkesbury	Carole Lauzon	clauzon55@sympatico.ca	27-Aug-22	\$ 273.45	\$ 273.45	\$ 26.55	31-Aug-22	NO	
Glengarry Tartans	Hawkesbury	Carole Lauzon	clauzon55@sympatico.ca	7-Dec-22	\$ 124.49	\$ 26.55	\$ -	7-Dec-22	NO	
Glengarry Tartans	Hawkesbury	Carole Lauzon	clauzon55@sympatico.ca	28-Dec-22	\$ 312.91			NA	YES	29-Dec-22
Grenville Gremlins	Kemptville	Peter Matthew	petermatt54@gmail.com	18-Oct-22	\$ 588.31	\$ 300.00	\$ -	19-Oct-22	NO	
Grenville Gremlins	Kemptville	Peter Matthew	petermatt54@gmail.com	29-Oct-22				NA	YES	31-Oct-22
Meri Squares	Nepean	Gerry Lelievre	gerryL44@gmail.com	19-Oct-22	\$ 1,134.99	\$ 300.00	\$ -	19-Oct-22	YES	19-Oct-22
Napanee Pioneers	Napanee	Muriel Brough	brough@kingston.net	19-Oct-22	\$ 417.14	\$ 300.00	\$ -	19-Oct-22	YES	19-Oct-22
Swinging Swallows	Pembroke	Gloria Bateman	bateman.gloria@gmail.com	1-Nov-22	\$ 320.51	\$ 300.00	\$ -	1-Nov-22	NO	
Ottawa Date Squares	Ottawa	Jean-Marc Robichaud	ottawadatesquares@gmail.com	** Nov 9	\$ 656.93	\$ 300.00	\$ -	5-Dec-22	NO	
Swinging B's	Cornwall	Don Hogan	hogandonw@gmail.com	9-Nov-22	\$ 553.68	\$ 300.00	\$ -	NA	YES	12-Nov-22
<b>Total</b>					\$ 4,382.41	\$ 2,100.00				
<b>Maximum per Club</b>	\$	<b>300.00</b>								
<b>TOTAL ALL CLUB &gt;&gt;</b>	\$	<b>2,100.00</b>								
<b>BALANCE IN BUDGET &gt;</b>	\$	<b>2,400.00</b>								
<b>NOTES</b>										
** Ottawa Date Squares - although initially received on Nov 9th, it is now on hold (Nov 11) as expenses submitted were incorrect. JMR is updating & correcting their submission and will 're-submit'. Although showing as 'approved' in the spreadsheet, no request has gone to the Treasurer until such time the revised application is approved. UPDATE - revised application received Dec 3. Approved Dec 5th										

*Page: 2*

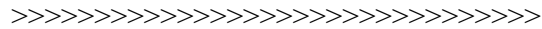
**2022-2023**



# Appendix E: Discussion Paper -- Membership

As part of our review and revision of the current EOSARDA Constitution and By-Laws there are a number of policy issues that should be addressed in order to clarify the provisions of the documents and to either bring policy into alignment with current practices or practices into line with policy.

This paper deals with the issue of Membership in EOSARDA.



### 1. Problem Definition

Current practices on Membership in EOSARDA seem to be at variance with the policy established by the Constitution and By-Laws and do not provide the flexibility to deal with current needs.

### 2. Legislated Provisions

**Ontario's Not-for-Profit Corporations Act, 2010 (ONCA)** provides that a corporation must have at least one class of voting members (for example, a corporation can have two classes of members as long as at least one class has the right to vote). Each member has one vote at a member's meeting, unless the organization's articles say otherwise.

To ensure transparency, if a corporation has two or more classes or groups of members, it must set out the conditions for memberships in their by-laws.

### 3. Current Policy

#### **EOSARDA Constitution**

- 5. Membership in the Association shall be limited to organized Clubs in eastern Ontario and western Quebec whose activities are primarily devoted to square and round dancing <sup>1</sup>, and individuals who become Directors of the Association from time to time.

#### **EOSARDA By-Laws**

##### Conditions of Membership

- 2(a). Membership in the Association shall be limited to organized clubs in eastern Ontario and western Quebec whose activities are primarily devoted to modern square and/or round dancing and related dance activities, and individuals who become Directors of the Association from time to time.

##### Membership in the Association

22.(a) There shall be two classes of Members:

- 1. Individual members, who shall be all persons who become Directors of the Association from time to time;
- 2. Member Clubs, which are clubs or groups in the Provinces of Ontario or Quebec, whose activities are primarily related to modern square and/or round dancing, or related activities.

##### Eligibility for Membership

22(b)1. Directors, Members of Member Clubs who become Directors, and Directors ex-officio of the Association from time to time are eligible to be Members of the Association.

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<sup>1</sup> Article 3 of the Constitution stipulates that "Square and round dancing" includes, but is not limited to: modern square dancing, round dancing, line dancing, contra dancing, clogging, and western dancing, and/or related dance activities.

22(b)2.(I) Member Clubs - only clubs or groups in the Provinces of Ontario or Quebec whose activities are primarily related to modern square and/or round dancing are eligible to be Member Clubs.

#### 4. Analysis

- \$ There is considerable duplication in the provisions of the two documents
- \$ The Constitution and By-Laws as currently written give equal membership status to both Member Clubs and to individual Directors of the Association
- \$ There is no reference in either document to membership by individual dancers or Dance Leaders, yet we habitually refer to both of the latter groups as “Members of EOSARDA”.
- \$ There is no provision in either document for the imposition of an annual per dancer registration fee although we routinely levy such fees <sup>2</sup>.
- \$ The current definition of “Member” makes it difficult to deal with exceptional circumstances such as those posed by the status of Skirts N’ Flirts, a U.S.-based club desirous of establishing formal ties with EOSARDA
- \$ Membership status has routinely been given to a number of subordinate organizations, eg OACA, RDTA, SVSRDA). Presumably this was done on the basis of Article 22(b)2.(I) of the By-Laws but that would assume that such organizations meet the definition of “Member Clubs” which is not free from doubt.

#### 5. Options

1. Maintain the Status Quo
2. Amend the Constitution/By-Laws to provide for two classes of Member
  - Class A (Voting) - Clubs and subordinate organizations
  - Class B (Non-voting) - Individual Dance Leaders and dancers
3. Amend the Constitution/By-Laws to provide for three classes of Member
  - Class A (Voting) - Clubs and subordinate organizations
  - Class B (Non-voting) - Individual Dance Leaders and dancers
  - Class C (Non-voting Associate Members)

#### 6. Analysis

##### Option 1

If it ain’t broke, don’t fix it. The current membership provisions have worked for over 25 years and have proven sufficiently flexible to deal with any issues that have arisen during that period.

However, they do not reflect the generally accepted definition of “Member” when it comes to individual dancers and Dance Leaders.

Current policy also does not provide flexibility to deal with situations such as that posed by Skirts N’ Flirts due to the dissolution of the SVSRDA and does not clarify the membership status of such organizations as the OACA.

##### Option 2

This option would confirm the generally accepted existence of two membership classes or groups and would permit us to better tailor provisions governing the rights and obligations of each in a revised set of By-Laws.

It would also permit the status of Directors (Class A or Class B?) to be determined.

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<sup>2</sup>I have been unable to determine when annual per dancer registration fees were first imposed by the Association. I suspect that the decision to do so was tied to the inauguration of Dancer Insurance.

It would not resolve the status of such outliers as Skirts N' Flirts

Option 3

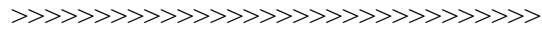
In addition to the benefits of Option 2, Option 3 permits the establishment of a new category of Associate Member that could be applied to clubs and organizations that reside outside our nominal regional boundaries, to establish a membership fee for such entities and to specify to which benefits they are and are not entitled.

Prepared by Dave Western

## Appendix F: Discussion Paper – Regional Boundaries

As part of our review and revision of the current EOSARDA Constitution and By-Laws there are a number of policy issues that should be addressed in order to clarify the provisions of the documents and to either bring policy into alignment with current practices or practices into line with policy.

This paper deals with the issue of EOSARDA’s Regional Boundaries.



### 1. Problem Definition

EOSARDA’s area of jurisdiction is only indirectly defined in the Constitution and By-Laws.

1. That definition may constitute an over-reach of our authority when it comes to western Quebec
2. It also raises questions as to who is or should be a Member Club and who would qualify for Associate Member status, if the Board were to adopt such a Membership category.

### 2. Legislated Provisions

None

### 3. Current Policy

#### **EOSARDA Constitution**

4. The Association shall encourage the growth and advancement of the square and round dance movement within eastern Ontario and western Quebec

#### **EOSARDA By-Laws**

- 2(a). Membership in the Association shall be limited to organized clubs in eastern Ontario and western Quebec whose activities.
- 2(b). All dancers who attend the following events must be registered with EOSARDA:
  - EOSARDA sponsored regional dances;
  - EOSARDA Member Club sponsored Open Dances;
  - Special club dance events and dance workshops sponsored by any EOSARDA Member Club; and
  - Any EOSARDA Member Club’s regular club dance.....
- 2(c). It is the duty and responsibility of every EOSARDA Member Club to take all reasonable measures to ensure compliance with 2(b) above.

### 4. Analysis

#### **Western Quebec**

There are two 'regions' that are identified as being in 'western' Quebec. They are:

**the Outaouais**, which includes the city of Gatineau (Hull, Aylmer, Gatineau, Masson-Angers, Buckingham), the Pontiac region, and the town of Maniwaki, and

**Abitibi- Témiscamingue**, an administrative region located in western Québec along the border with Ontario. This region is divided into five regional county municipalities (or MRC) and 79 municipalities.

- § We current have no Member clubs in western Quebec and it is not clear how any such club could qualify as a member of the Ontario Square and Round Dance Federation, yet our annual membership fees are calculated in part on just such a membership.
- § Nor is it clear how insurance issued in Ontario would be applicable to a Quebec-based club. It is likely that any such insurance would have to be issued through a Quebec-based association such as Border Boosters.

### **Eastern Ontario**

- \$ "Eastern Ontario" is generally considered to include: the City of Ottawa, the City of Kingston, Lanark County, the United Counties of Prescott & Russell, the United Counties of Stormont, Dundas & Glengarry, the United Counties of Leeds & Grenville, the County of Lennox & Addington, Frontenac County and Renfrew County. There is also an "Extended area" which adds on the County of Hastings.)
- \$ All of our current Member Clubs are located within the "extended area" definition of eastern Ontario.
- \$ If it is decided to make provision for Associate Members, in order to protect our financial base, it would be necessary to restrict any such designation to clubs residing outside of the expanded area of eastern Ontario as defined above

### **5. Options**

- A. Since the current definition of our area of responsibility has caused relatively few problems, leave it as is.
- B. In the course of amending the Constitution/By-Laws delete the reference to western Quebec
- C. Include a definition of "eastern Ontario" in the revised Constitution/By-Laws

Prepared by Dave Western