



EOSARDA Board Meeting

Sunday, 16 April 2023

11:30 pm

Via Zoom

Attendees:

Geoff Clarke

Gavin Currie

Barb Englehart

Gerry Johnson

Ron Gardner

Lamar Mason

Bob Pitruniak

Arlo Speer

Wendy VanderMeulen

Dave Western

Regrets:

1. Call to Order

1.1. Opening Remarks

– Dave Western

1.2. The agenda was accepted as presented.

2. Review Meeting Record from 19 March

– Arlo Speer

MOTION: Speer/Mason that the record of the 19 March 2023 meeting be accepted as circulated.

CARRIED.

3. Committee Reports

3.1. Executive Committee

3.1.1. Financial

Appendix A

– Bob Pitruniak

3.1.2. Registrar

Appendix B

– Barb Englehart

3.2. Club Liaison

Appendix C

– Geoff Clarke

3.3. **MOTION:** Johnson/VanderMeulen that the reports be accepted as presented.

CARRIED

4. Business Arising from the Past Records and Reports

None

5. New Business

5.1. 2023 – 2024 Budget

Appendix D

– Bob Pitruniak

MOTION: Pitruniak/ Ron Gardner that the Board recommend to the Council of Dancers that this budget be approved.

CARRIED

5.2. Preparation for Council of Dancers Meeting

– Dave Western

Contingency planning in the event that we are unable to elect sufficient directors at the Council of Dancers meeting.

- If an insufficient number of directors is elected, announce to Council that some EOSARDA activities will need to be curtailed.
- Perhaps a return to the 2018 Council decision to reduce activities if we're unable to elect sufficient directors

Main messages for the meeting:

- What clubs want EOSARDA to do for them?
- Future of the Board, the need for directors, the need for volunteers

6. Meeting adjourned 12:12

Next Meetings –

Board Meeting: Sunday 16 April 2023, immediately following Council of Dancers

EOSARDA Organisational Board Meeting

Sunday, 16 April 2023

15:10 pm

Via Zoom

Attendees:

Gavin Currie Gerry Johnson Lamar Mason Arlo Speer Dave Western
Wendy VanderMeulen

Regrets: Barb Englehart

1. Assignment of Directors:

The directors elected on 16 April 2023 agreed on the following assignments:

President ...	Dave Western
Vice-President ...	Gavin Currie
Registrar ...	Barb Englehart
Secretary ...	Arlo Speer

Arlo stated that his plans for the coming months will require him to participate remotely (1) during October, November, and December of 2023, and (2) during the last half of January 2024 and February-March of 2024. The calibre of Internet access for October to December is unknown, but likely to be similar to what he had during the fall of 2022. During early 2024, his Internet access will be similar to what he had in early 2023. He is willing to remain as Secretary but would understand if the Board preferred finding someone else who could be present for more of the coming dance year.

The Board was unable to fill the position of Treasurer because none of the elected Directors had both the requisite time and skills to fill the position.

The Board will continue to search for a Treasurer and other non-elected volunteers. Bob will continue in the Treasurer role for the remainder of the current dance year.

2. Appointment of Director

MOTION: Currie/Mason that, in accordance with By-Law 8, Wendy VanderMeulen be appointed as a director. **CARRIED**

3. Chair Assignments for Standing Committees:

The Directors present agreed to the following assignments of Committee Chairs:

Executive ...	Dave Western
Club Liaison ...	Gerry Johnson
Dance Committee ...	Wendy VanderMeulen
Publicity ...	Lamar Mason
Technology ...	Arlo Speer

Dave will circulate a list of the tasks that EOSARDA performs. We should respond electronically to Dave.

4. Next Meeting:

Tuesday 20 June at 19:30

Main goal: Planning for coming year.

Appendix A: Treasurer's Report

1. Current results

I include a summary of activity for the current fiscal year, 01 July 2022 to 07 Apr 2023. Please note these figures have not been reviewed by an outside reviewer.

Dancing has resumed for most clubs and the current report shows registration and registration overpayment refund activity to date.

This report also shows the complete results from a successful Frosty Fling dance.

Again, print this report in landscape mode.

Bob Pitruniak
Treasurer, EOSARDA

EOSARDA 2022-2023					Revenue and expenses to 07 Apr 2023, bank reconciled to 31 Mar 2023								
	Jul - Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Total	Budget	Last year
Bank at month end	\$14,378.49	\$13,938.65	\$17,497.83	\$13,397.88	\$13,401.89	\$13,730.54	\$13,605.44						\$16,554.19
GIC	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00						\$10,000.00
Petty cash													
Total Cash	\$24,378.49	\$23,938.65	\$27,497.83	\$23,397.88	\$23,401.89	\$23,730.54	\$23,605.44	\$0.00	\$0.00	\$0.00			\$26,554.19
Prepaid Expenses													\$785.35
Accounts Payable	\$410.18					\$125.00	\$584.12						\$1,156.34
REVENUE													
EOSARDA Dues	\$172.00	\$430.00	\$4,234.00	-\$24.00	\$24.00	\$64.00					\$4,900.00	\$3,906.00	
Fall Dance revenue											\$0.00		
Frosty Fling revenue						\$612.00					\$612.00	\$1,250.00	
Square Time Subscr + Ads											\$0.00	\$1,100.00	\$25.00
Interest		\$30.16									\$30.16	\$150.00	\$25.00
Plowing Match	\$800.00		\$250.00								\$1,050.00		
Misc	\$1.00		-\$1.00								\$0.00		
Total revenue	\$973.00	\$460.16	\$4,483.00	-\$24.00	\$24.00	\$676.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,592.16	\$6,406.00	\$50.00
EXPENSES													
Bank Fees											\$0.00	\$10.00	
Cards											\$0.00	\$55.00	\$26.54
OSRDF/CSRDF Dues				\$3,710.00							\$3,710.00	\$2,419.00	
OSRDF Mtg Travel Exp											\$0.00		
EOSARDA Travel Expenses	\$490.36										\$490.36	\$2,000.00	\$100.75
Board Meetings											\$0.00	\$350.00	\$226.00
Council of Dancers Mtgs											\$0.00		
Office Expenses			\$20.79								\$20.79	\$240.00	
Badges											\$0.00	\$40.00	
Fall dance expenses											\$0.00		
Frosty Fling expenses						\$452.35					\$452.35	\$1,000.00	
Publicity	\$538.98										\$538.98	\$2,000.00	
Plowing Match	\$961.86		\$303.03								\$1,264.89	\$1,500.00	
Domain Name Registration				\$19.99	\$19.99						\$39.98		
Website Hosting				\$19.41			\$32.46				\$51.87	\$135.00	\$123.30
Repairs and new equipment											\$0.00	\$200.00	
New Dancer Recruitment	\$273.45	\$900.00	\$600.00	\$326.55							\$2,100.00	\$4,500.00	
Dance Leader Training							\$31.66				\$31.66	\$1,200.00	
CSDRDS Pins							\$520.00				\$520.00	\$525.00	
Visiting dangles											\$0.00	\$85.00	
New Dancer Celebrations											\$0.00	\$300.00	
Square Time Printing/Postage											\$0.00	\$700.00	
Recognition and awards												\$100.00	
Total expenses	\$2,264.65	\$900.00	\$923.82	\$4,075.95	\$19.99	\$452.35	\$584.12	\$0.00	\$0.00	\$0.00	\$9,220.88	\$17,359.00	\$476.59
Profit/loss	-\$1,291.65	-\$439.84	\$3,559.18	-\$4,099.95	\$4.01	\$223.65	-\$584.12	\$0.00	\$0.00	\$0.00	-\$2,628.72	-\$10,953.00	-\$426.59
Notes: 1. Numbers in the Bank row are an accurate figure for the amount of money in the bank account at the end of the month 2. Accounts payable include any cheques that have not cleared the bank at the end of the month													

Appendix B: Registrar's Report

EOSARDA 2022-2023											
Updated Registrar's Report as of April 12, 2023											
	As of Feb.19,2023	As of April 12, 2023	Difference April 2023 vs Feb.2023		Total Members Registered by Club- Final				New Dancers by Club (new to the activity)		
						SQ	RD	LINE/ CLOGGING	SQ	RD	LINE/ CLOGGING
NEW SQUARE DANCERS	120	138	18		Acey Deucey	0					
new to activity 126 vs 119					Bay Waves	11			7		
RETURNING SQUARE DANCERS	409	422	13		Capital City Lines			11			
					Capital Carousels		15				
NEW ROUND DANCERS	0	0	0		Crazy A's	0					
					Cornwall City Cloggers			19			
RETURNING ROUND DANCERS	21	21	0		Glenarry Tartans	21			1		
					Grenville Gremlins	47			12		
					Harbor Lites	31			2		
NEW LINE DANCERS	0	0	0		Kanata Squares	17			3		
new to the activity 0					Limestone Dancers	42	8		0		
RETURNING LINE DANCERS	28	28	0		Lockits	45					
					Meri Squares	79			33		
TOTAL TO DATE	578	609	13		Mississippi Squares	42			3		
					Napanee Pioneers	31			5		
					Ottawa Date Squares	45			24		
CUERS, CALLERS, LEADERS AND PARTNERS	16	16			Opeongo Squares	10			2		
					Quinte Twirlers	42			14		
TOTAL MEMBERSHIP TO DATE	594	625			Riverside Gypsy	0					
					Square Dance Ottawa	5			5		
TOTAL CLUBS TO DATE	23	25			Square Dane Russell	0			6		
TOTAL ASSOCIATIONS TO DATE	2	2			Swinging B's	31			6		
					Swinging Swallows	31			3		
Note: Numbers are based on registration information received as of the issuance date of this report. Any new members that join after the issuance date of this report will be added.											
ISSUED: April 12,2023											
					TOTAL	530	23	30	126		

Appendix C: Club Liaison Report

Committee Chair: ➤ Geoff Clarke *	Committee Members: ➤ Michelle Gravelle ➤ Sander Rosen ➤ Ron Gardner * ➤ Helen MacCallum ➤ Gerry Johnson * ➤ Gavin Currie *
(* are also Board members, all others are our committee <u>volunteers!</u>)	

UPDATES since our last report of Feb 19th.

- New Dancer Celebrations** – (Michelle & Sandy) –
 - For upcoming Celebrations/Graduations, we have the following to report:-
 - 58 new dancers from 6 clubs to be ‘celebrated’
 - 3 of 6 clubs asked for EOSARDA Reps to attend (Gremlins; Meri Squares; Date Squares). Dates are April 17 (GG); April 25 (MS); May 10 (ODS).
 - The other 3 clubs will have their New Dancer package mailed to them.
 - The ‘new’ EOSARDA publicity brochure will now be included in the ND package.
 - Chair Note** – *only a single EOSARDA Director volunteered to participate in ND Celebrations. That Director (Lamar) will cover 2 clubs. As a result, the CL Chair will cover the 3rd club. “Disappointing” response to say the least! [Exception - Wendy V. has acknowledged that she is the caller for two of the Clubs and as such did not volunteer for those nights as an EOSARDA rep].*
- New Dancer Recruitment Subsidy Program** (Geoff & Gavin)
 - No further applications have been received.
- Dance Leader Training Subsidy Program** - (Ron)
 - Nothing further at this time.
- EOSARDA Dance Dangle Program** (Michelle & Sandy) –
 - Chapter 24 of the Procedures Manual has been revised & posted on the website, including the new Dance Dangle Application Form!**
 - Bulletin issued on Feb 27th to advise that the updated program is up & running!
- Association Recognition of Major Anniversaries & Accomplishments** - (Helen)
 - Nothing further at this time.
- Scheduling Conflict Policy** - (Geoff)
 - Due to the demise of SVSRDA & the most recent “conflicts” of April 29th the Procedures Manual Chapter 26 will have to be revised. That is underway and will be completed over the course of the next month or so in consultation with Arlo (bulletins), Bob (Calendar) & Gerry (Square Time) with the goal of further ‘minimizing’ further conflicts. Geoff will be contacting all clubs with ‘grandfathered’ dates to confirm that (1) they still will hold the indicated dance and (2) their ‘grandfathered’ date is still valid. Although this will essentially be an ‘edit of C26’ (& not required Board approval) it will be circulated to the Board for comment.
- Square Time Publications** – (Gerry)
 - Bulletin just issued by Gerry calling for ‘input’ from clubs, leaders & dancers for the next edition, with an April 30th deadline. He hopes to have an ‘online’ version on the website by early May.
- COMMITTEE Status for 2023-2024**
 - FYI.....NOT returning for next year will be – Geoff; Ron; Helen.**

Report Submitted by: Geoff Clarke, Chair

Appendix D: 2023 – 2024 Budget

Budget Assumptions for budget dated 2023-03-21

1 General

Dancing will resume in September 2023. As a starting estimate, we will have 100% of 2022-23 dancers returning and paying fees.

2 Revenue

Dance revenue: There will be an EOSARDA winter dance this year.

Square Time: There will be “normal” income here.

3 Expenses

Board meetings: We pay for Zoom again for EOSARDA Board and Council of Dancers meetings. In case we decide to have one or more in-person meetings there is a small amount added to cover hall rental.

Publicity: Publicity will promote the 2023/24 dance year.

Website/hosting: A fixed cost unrelated to the number of dancers.

Repairs etc.: Carry forward of past amount.

Leader training: We will budget for a leader training initiative.

Square Time: We will print hard copies beginning in fall 2023.

Dance expenses: There will be an EOSARDA winter dance in 2024.

EOSARDA Budget for 2023/24			Date: 2023-03-21
Committee	Year End 2022/23 Estimate	Budget 2023/24	Cash on Hand for 2024/25 Estimate
	Bank	12,000	16,500
	GIC	10,000	10,000
	Total Cash	22,000	26,500
	REVENUE		
	EOSARDA Dues	4,900	4,900
	Fall Dance net		Fall dance net
	Frosty Fling	612	600
	Square Time		500
	International Plowing Match	1,050	
	Misc		
	Interest	30	225
	Total revenue	6,592	6,225
	EXPENSES		
Operations	Bank Fees	10	Bank Fees
	Cards	50	55
	OSRDF/CSRDF Dues	3,800	3,800
	OSRDF Mtg Travel Exp		
	EOSARDA Travel Expenses	700	600
	Board Meetings	240	350
	Council of Dancers Mtgs		
	Office Expenses	35	240
	Badges		40
Dance	Fall Dance Expenses		
	Frosty Fling Expenses	452	500
Publicity	Publicity	2,000	2,000
	International Plowing Match	1,265	
Technology	Website Hosting	130	135
	Repairs & New Equipment		200
Club Liaison	New Dancer Recruiting Subsidy	2,100	3,000
	Dance Leader Training Subsidy	34	1,200
	CSRDS Pins	520	0
	Visiting dangles		85
	New Dancer Celebrations		300
	Square Time Printing/Postage		700
	Recognition and Awards		100
	Total expenses	11,326	13,315
	Profit/loss	-4,734	-7,090