

EOSARDA Board Meeting

Sunday, 28 April 2019

11:00 am - noon

St. Andrews Presbyterian Church Hall,

425 Centre St. at Dibble

Prescott, Ontario

ATTENDEES:

Gavin Currie
Gerry Johnson
June Tripp

Ann Davelaar
Bob Pitruniak
Dave Western

Barb Englehart
Bob Summers

ABSENTEES:

Arlo Speer

Wendy VanderMeulen

George Newton

1. Call to Order

1.1. Approval of agenda

- Dave Western

Motion Ann second June

1.2. Opening Remarks

-Dave Western

Appendix A Attached

2. Review of Meeting Record from 17 March meeting

Motion by Gerry Johnson to adopt the meeting record. Seconded by Bob Pitruniak

3. Reports

3.1. Operations Committee

3.2. General Review of report to COD

- Dave Western

Appendix B

Treasurer's Report

- Bob Pitruniak

Appendix C

Registrar's Report

- Barbara Englehart

Appendix D

3.3. Dance Committee

EOSARDA Frosty Fling & Shades of Autumn

- Barbara Englehart

Appendix E

Swing into Spring

- Arlo Speer

Appendix F

3.4. Publicity & Promotion Committee

-George Newton

Nil report

3.5. Ottawa Area Callers' Association

- Wendy VanderMeulen

Brian Crawford will serve as President for the next year.

John Charman continues as Treasurer.

Wendy VanderMeulen continues as OACA representative to the EOSARDA Board.

There will be no further OACA reports until the group meets again in the fall, beginning with the first Sunday in October.

- 3.6. Club Liaison Appendix G - Ann Davelaar

- 3.7. Reports approved **motion** by Ann seconded by Bob Pitruniak

4. Business Arising from the Minute

- 4.1. Regulatory compliance (Item 4.1 from 17 April 2019) -Bob Pitruniak
Status of response from CRA. Still on hold mode.
- 4.2. Co-sponsored dances (Item 4.8 from 17 March 2019) - Dave Western
Shades of Autumn dance with Swinging Swallows Appendix I
- 4.3. Trillium Awards Update - Dave Western
The Ontario Square and Round Dance Federation has confirmed receipt of all of our Trillium Award nominations for this year within the prescribed deadline.

5. New Business

- 5.1. 2019/2020 Budget Appendix H - Bob Pitruniak
Approval by the Board in advance of the Council of Dancers meeting.
Motion by Bob Second Gavin

5.2 Round Dancing ... need to find a way to revitalize round dancing. Callers used to do easy round dances between tips ... but many years ago it was decided that round dancing and square dancing would be separated in this region. There seems to be little interest in reversing this situation. EOSARDA could perhaps consider doing a regional dance for round dancing and try to get local caller or outside cuer to cue the rounds. Ideas are welcome as to how round dance teaching could occur....

6. Agenda for Council Meeting Appendix I - Dave Western

7. **Next Meeting- TBD**

Appendix A: -- President's Opening Remarks

I want to thank each and every one of you for your service to the square and round dance community this past year. I continue to believe that by your generous donations of time and your on-going efforts, you have made and continue to make a real difference to Square and Round Dancing in Eastern Ontario.

This afternoon we will be forming a new Board to take us into Dance Year 2019/20. Four of our colleagues have indicated that they will be unable to serve on the Board again next year. We will be bidding farewell to: Ann Davelaar, George Newton, Bob Summers and June Tripp. Thank you to all three of you for your time, hard work and dedication. (Bob will continue to serve as our Web Master).

Six Directors have indicated their willingness to remain on the Board for next year. They are: Gavin Currie, Barbara Englehart, Gerry Johnson, Bob Pitruniak, Arlo Speer and myself. I have also been advised that Wendy VanderMeulen will continue to serve as the OACA representative on the Board. Thank you to all of you for your on-going contribution to the movement.

In addition, I am very pleased to advise the Board that Lamar Mason from the Meri Square has volunteered to serve on next year's Board. So, we are about where we were at this time last year. And we need to recruit several additional Directors if the Board is to be able to carry out its full mandate next year.

While I am hopeful that additional volunteers will be forthcoming this afternoon, there is, of course, no guarantee that this will happen. Should we be unsuccessful in this endeavour, I intend to ask Council to once again approve a reduced work load for the Board based on last year's five Priority items, while again approving a budget that will enable us to expand our work load as and when additional human resources are found.

So, let's get to work.

Dave Western
President
EOSARDA

Appendix B: -- Report to Council of Dancers

Operations Committee Report on Work Plan 2018/19

In light of on-going difficulty in recruiting a sufficient number of Directors to allow it to fulfill all of its duties, last April the Council of Dancers decided that the Association's Board of Directors would have 5 "necessary functions" for Dance Year 2018/19. These are:

- publishing Square Time,
- distributing EOSARDA Bulletins,
- maintaining the eoDance.ca website,
- registering dancers, and
- representing EOSARDA at the Ontario Square and Round Dance Federation.

Although we had a near miss on Square Time, I think that we can reasonably state that we met all five of these obligations.

Subsequent to April's Council meeting, the number of Voting Directors increased to 10 and later in the year we gained one more Director when Gerry took on the job of Square Time Editor. In light of this increase in personnel, in addition to the five priority tasks established by Council, the Board decided that it would be able to continue to administer a number of additional programs in 2018/19. The results were as follows:

Positive Outcomes

- **The New Dancer Recruitment Subsidy Program**
All applications were processed and dealt with appropriately
- **Association participation in New Dancer Celebrations**
EOSARDA representatives attended most New Dancer Celebrations. Where this was not possible recognition was extended by mail.
- **EOSARDA's Dance Dangle Program**
All qualified dancers received their Dance Dangles
- **Processing of Trillium Award nominations**
Trillium Awards were presented to all of last year's successful nominees and all of this year's nominations were received by Federation prior to the cut-off date
- **Association recognition of major anniversaries and accomplishments**
All requests for Certificates of Achievement were honoured and steps were taken to obtain certificates from Federation and Society as appropriate.
- **Co-sponsorship of Swing into Spring**
Swing-into-Swing 2018 was a great success and plans are well in hand for the up-coming Swing into spring 2019
- **A review of the number and nature of Association sponsored dances.**
As a result of this review, Frosty Fling 2019 went ahead as planned. The dance was a great

success despite the weather. EOSARDA also co-sponsored Harvest Hop 2018 with Cornwall's Swinging Bees and is working with Pembroke's Swinging Swallows to organize another co-sponsored dance called Shades of Autumn for next October.

Negative Outcomes

- The Dance Leader Training Subsidy Program
No applications for Dance Leader Training Subsidies were received
- The Publicity Network discussion group
A lack of interest resulted in this initiative not proceeding as planned
- Regional publicity initiatives
A great deal of foundational work was done on this project, but we were unable to proceed with a Trillium Foundation grant application as we did not meet the criteria for a grant.

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Changes to Board Structure

Traditionally, EOSARDA's Board of Directors has consisted of a President, Vice-President, Secretary, Treasurer, Registrar and from time-to-time a Past President). In addition, for the past several years, the day-to-day business of the Board of Director has been carried out by 5 standing Committees, these being:

- Operations
- Publicity and Promotions
- Dance
- Club Liaison Recognition and Awards
- Information Technology

However with only 10 Board members - instead of the 20 mandated by the Constitution and By-Laws, the Board felt that this structure was no longer tenable and decided to set it aside, at least temporarily.

In terms of the Offices of the Association:

- the Board has asked me to continue as the President;
- Arlo Speer (who could not be here today) will continue as Secretary;
- Bob Pitruniak (who also could not be here today) remains the Association's Treasurer; and
- Barbara Englehart has agreed to continue as Registrar.

However, there is no Vice-President and the position of Past President will remain vacant.

In place of the five Standing Committees, individual Directors have volunteered to take on specific duties and responsibilities.

Duties related to the five priorities identified by the Council of Dancers:

- Bob Summers has agreed to continue maintaining the Eodance.ca website
- Rene Dick offered to continue editing Square Time (more about that later)
- Arlo Speer will continue managing the EOSARDA Bulletins program
- Barb Englehart, June Tripp, Jim and GJerry Sawtell will be EOSARDA's representatives to the Ontario Square and Round Dance Federation.

As reported earlier, due to the increase in the number of Directors, the Board has expanded its work plan beyond its 5 core functions.

- I am co-ordinating Trillium Awards Nominations this year; the recognition of significant anniversaries and special celebrations; and a review of the regional dnce program
- Bob Pitruniak is responsible for the Dance Leader Training Subsidy program
- Ann Davelaar will look after the New Dancer Subsidy program; the Dance Dangle program; and the Association's role in new dancer celebrations
- George Newton is working with a number of interested dancers to develop a regional approach to publicity and promotions
- Arlo Speer is EOSARDA's representative on the Swing-into-Spring Organizing Committee

Appendix C: -- Treasurer's Report

EOSARDA Treasurer's Report

25 Apr 2019

1. Current results

I include a summary of activity since 01 July and including results up to 25 April 2019, Note that the bank figures are reconciled to 31 March .

Again, print this report in landscape mode.

2. Financial Compliance

I am ready to begin filling out T2 tax forms now that we established a head office. I cannot file any T2 until we obtain a Business Number from CRA. I collected the necessary info from all Board members, filled out the application for a BN and sent it to CRA. I am still in wait-mode.

3. Online access to bank account

We are still in the process of getting all necessary TD forms signed. I cannot get online access to the bank account until this step completes. Note that I have a couple of unpaid SquareTime invoices outstanding as the advertisers prefer making epayments.

Bob Pitruniak
Treasurer, EOSARDA

NOTE: Additional information has been omitted from the on-line version but is available upon request.

Appendix D: -- Registrar's Report

| EOSARDA 2018-2019 Registrar's Report as April 28, 2019 | | | | Difference November 2018 vs April 2018 | New Dancers by Club (new to the activity) | | |
|---|---------------------|------------------|------------|---|--|-----------|-----------|
| | As of April 2018 | As of April 2019 | SQ | | RD | LINE | |
| NEW SQUARE DANCERS | 131 | 135 | 4 | | | | |
| new to activity 105 | | | | | | 9 | |
| RETURNING SQUARE DANCERS | 650 | 634 | -16 | | | | |
| NEW ROUND DANCERS | 11 | 14 | 3 | | | | |
| new to activity 14 | | | | | | | |
| RETURNING ROUND DANCERS | 51 | 34 | -17 | | | | |
| NEW LINE DANCERS | 27 | 36 | 9 | | | | |
| new to the activity 36 | | | | | | | |
| RETURNING LINE DANCERS | 24 | 29 | 5 | | | | |
| TOTAL TO DATE | 894 | 882 | -12 | | | | |
| CUERS, CALLERS, LEADERS AND PARTNERS | | 25 | | | | | |
| TOTAL MEMBERSHIP TO DATE | | 907 | | | | | |
| TOTAL CLUBS TO DATE | | 31 | | | | | |
| TOTAL ASSOCIATIONS TO DATE | | 3 | | | | | |
| | | | | TOTAL | 105 | 14 | 36 |

Note: Numbers are based on registration information received at the beginning of the dance season and new members that joined up to the issue date of this report. Members that left the activity during the season and those not registered are not reflected in the numbers.

ISSUED: April 23, 2019

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Appendix E: -- Dance Report

EOSARDA DANCE COMMITTEE REPORT 2018-2019

FROSTY FLING 2019

EOSARDA initially contacted several Clubs to see if there was an interest in co-sponsoring a winter dance.... giving it a new name. As there were no clubs that felt they could take this on and after some consideration as to whether or not to forget about it , the decision was made by the Board to go ahead and put on Frosty Fling 2019 in an effort to support the newly graduated dancers and to provide an opportunity to those who just wanted to dance. The Frosty Fling was held February 2, 2019 at St. Patrick's High School. It was an afternoon dance that was well attended despite the inclement weather. Thank you to the callers, Geoff Clark & Bob Summers and cuers Gerry & Jim Sawtell as well as to all the volunteer, especially Lockits, an advanced level dance club, that assisted with all the little tasks that needed doing to put on the dance. A great time was had by all who attended. All newly graduated dancers had free admission . Taggerwear was on-site with dance wear and shoes for sale.

SHADES OF AUTUMN 2019

Swinging Swallows and EOSARDA have agreed to co-sponsor a Fall dance . It is called Shades of Autumn and will be held October 26, 2019 at Fellows High School in Pembroke. Swinging Swallows will provide all of the details.

Appendix F: -- Swing into Spring Report



Swing into Spring 2019 is less than 2 months away! As usual, the weekend will be held at the South Grenville District High School in Prescott, Ontario. Callers this year will be **Ken Ritucci** from West Springfield, Massachusetts and **Bill Harrison** from Cheltenham, Maryland. Round dance teaching and cueing will be provided by **JL and Linda Pelton** from Plano, Texas. The committee has completed final confirmations for rental of the venue, meals and vendors. So far, 52 dancers have registered for the weekend (including 1 new basic dancer) – slightly less than were registered by this time last year. Please help by encouraging your dancers to register soon.

In response to feedback received from those who attended last year's event, we have incorporated some changes for this year:

- round dancing this year will move from Gym C to the upstairs area, near the cafeteria – giving round dancers a shorter distance to travel to the round dance area and offering a terrazzo floor that should be more dance-friendly.
- just like the Saturday lunch, Sunday's lunch will now be served at the school rather than being catered at an off-site location as we've done in the past – providing more dance time by eliminating the need to travel for Sunday's lunch.

The committee has established a more user-friendly address for our existing website (www.SwingIntoSpring.ca) to help us communicate information about the event. The address is also listed in the footer of this document. Please update any bookmarks you might have and use this new address when sharing it with others.

As we approach the final weeks before *Swing into Spring*, the committee is now looking to our sponsoring associations and local clubs for volunteers to help with various chores during the event. Among other chores, we'll need folks to help with:

- setting up the halls Friday night and clearing things away Sunday afternoon,
- decorating
- setting up and serving refreshments and lunches.

As well, we will be looking for individuals to greet dancers as they arrive at the event. Since *Swing into Spring* is co-sponsored by EOSARDA and SVSRDA, the committee hopes that the President Couples from both organisations will be willing to greet dancers on Friday and/or Saturday evenings. The committee also hopes that both SVSRDA and EOSARDA will encourage their dancers to register soon and to help inform newly-graduated dancers of the reduced admission charge for new dancers.

We're looking forward to seeing all Eastern Ontario dancers at *Swing into Spring* 2019!

Submitted March 2019, by

Regina Gerhard, Liaison to SVSRD & Arlo Speer, Liaison to EOSARDA

www.SwingIntoSpring.ca www.facebook.com/PrescottSIS/

Appendix G: -- 2019/2020 Operating Budget

i) New Dancer Celebrations

Fourteen square dance clubs are participating in the 2019 New Dancer Celebrations. So far, 9 clubs have completed their Celebrations; one club will celebrate on April 30, and 4 clubs will have their Celebrations in May.

A total of 116 small envelopes were prepared. Packages of envelopes were mailed out to 4 clubs, 3 of them for the convenience of the hosts and the Visiting Directors concerned, and one because the club declined the invitation to have a Visiting Director attend its function. Eight EOSARDA Visiting Directors are participating in the ceremonies, and are expected to submit their reports.

ii) Recognition of Major Accomplishments

Certificates of Achievement

On April 6, Certificates of Achievement were presented to the Meri Squares from EOSARDA, the Ontario Square and Round Dance Federation and the Canadian Square and Round Dance Society, in recognition of the club's 50th Anniversary.

On that occasion, a Certificate of Achievement was also presented to John Charman on behalf of EOSARDA, in recognition of his 50 years of calling. Certificates for John have been requested from both Federation and Society.

iii) Trillium Awards

At the Halfway Dance on January 12, 2019, on behalf of the Ontario Square and Round Dance Federation, Gerry and Jim Sawtell presented a Trillium Long Service Award to Renton and Eleanor Patterson of the Swinging Swallows Square Dance club of Pembroke. This action marked the completion of all the 2018-2019 Trillium Awards in the EOSARDA region.

Recently, several Nominations for Trillium Awards were approved by the Board. Subsequently, Dave Western informed the Board that the Ontario Square and Round Dance Federation had confirmed receipt of the EOSARDA Trillium Award Nominations for 2018-2019 within the prescribed deadline.

Appendix H: -- 2019/2020 Operating Budget

NOTE: Additional information has been omitted from the on-line version but is available upon request.

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Appendix I: -- Agenda for Council of Dancers Meeting

Sunday, 28 April 2019

Time: 1:30 - 4:20 pm

St. Andrews Presbyterian Church Hall,

425 Centre St. at Dibble

Prescott, Ontario

- 1. Call to Order**
 - 1.1. Confirmation of a quorum - Dave Western
 - 1.2. Opening Remarks - Barbara Englehart
- 2. Review of agenda**
 - Dave Western
 - Dave Western
- 3. Approval of Minutes November 2018 Meeting**
 - Dave Western
- 4. Reports**
 - 4.1. Operations Committee
 - a) Financial statements - Bob Pitruniak
 - b) Registrar's Report - Barbara Englehart
 - 4.2. Dance Reports
 - a) Dance Committee - Barbara Englehart
 - b) Swing into Spring - Regina Gerhard
 - 4.3. Club Liaison, Recognition and Awards - Ann Davelaar
 - 4.4. Information Technology Committee - Bob Summers
 - 4.5. Ottawa Area Callers' Association - Wendy VanderMeulen
 - 4.6. Seaway Valley Square and Round Dance Association
 - Gerald & Marlene Casselman
 - Gerry & Jim Sawtell
 - 4.7. Ontario Square and Round Dance Federation
 - 4.8. Acceptance of Reports
- 5. Business Arising from the Minutes**
 - 5.1. Up-date on the Board's 2018/19 work plan - Dave Western
 - 5.2. Co-sponsored Dances
 - 5.2.1 Up-Date - Dave Western
 - 5.2.2 Shades of Autumn - André Blais
- 6. New Business**
 - 6.1. Budget for 2019/2020 - Bob Pitruniak
 - 6.2. Election of 2019/2020 Board of Directors - Dave Western
 - 6.3. Appointment of Association Reps to Federation - Dave Western
 - 6.4. Posting Dances on eoDance.ca - Dave Western
 - 6.5. Hearing Assist - Geoff Clarke
- 7. Round Table**
- 8. Next Council of Dancers Meeting**

Date: 17 November 2019
Location: to be determined