

## EOSARDA Board Meeting

Sunday, 25 March 2018

1:30 - 4:30 pm

Ottawa Citizen Board Room

Baxter Road, Ottawa, Ontario

### ATTENDEES:

Gavin Currie

Ann Davelaar

Arlo Speer

François Demarais

Barb Englehart

Bob Summers

Dave Western

Robb Dunlop

Jim Sawtell

June Tripp

### ABSENTEES:

Rene Dick

Bob Pitruniak

### 1. Call to Order

1.1. Review of agenda – Dave Western

○ Items 5.4 and 5.5 added

○ Agenda accepted with the additional two items

1.2. Opening Remarks Attached as Appendix A – Dave Western

### 2. Previous Minutes

2.1. Approval of Meeting Record from the 18 February 2018 Board Meeting  
– Arlo Speer

**MOTION:** Summers/Currie That the record be approved as presented.

CARRIED

2.2. Acceptance of Council of Dancer Minutes of 19 November 2017 – Dave Western

**MOTION:** Summers/Dunlop That the record be accepted as presented.

CARRIED

### 3. Reports

3.1. Operations Committee

• General – Dave Western

○ For personal reasons, Ron Gardner has tendered his resignation from the Board effective February 19. This leaves us without a Vice-President.

**MOTION:** Summers/Currie: That the Board leaves the position of Vice-President unfilled until next year's Board is established. CARRIED

○ Rene Dick has also advised that he is resigning from the Board but will continue to act as Editor of Square Time.

- Treasurer's Report Attached as Appendices B and C – Dave Western
- Registrar's Report Attached as Appendix D – Barbara Englehart
- 3.2. Dance Committee
  - 3.2.1. General No Report – Barbara Englehart
  - 3.2.2. Swing into Spring Attached as Appendix E – Arlo Speer
- 3.3. Publicity & Promotion Committee No Report – Rene Dick
- 3.4. Club Liaison Committee Attached as Appendix F – Ann Davelaar
- 3.5. Information Technology Committee  
Attached as Appendix G – Bob Summers
- 3.6. Ottawa Area Callers' Association – François Demarais  
Attached as Appendix H
- 3.7. **MOTION**: Davelaar/Summers That the reports be accepted as presented.  
CARRIED

#### 4. Business Arising from the Minutes

- 4.1. Requirement to file financial statements (Item 4.1 February 2018)– Bob Pitruniak  
No action has been completed on this issue.
- 4.2. Fall Fest - Cancellation Notice (Item 4.3 February 2018) – Dave Western  
Updated cancellation notice attached as Appendix I  
The matter will be taken to the April Council of Dancers meeting.
- 4.3. Trillium Awards (Item 4.6 February 2018) – Dave Western  
All of the agreed upon Trillium Award nominations have been finalized and sent to Federation for its consideration.
- 4.4. Unregistered dancers (Item 5.1 February 2018) – Dave Western  
Attached as Appendix J  
The matter will be taken to the April Council of Dancers meeting where we will encourage clubs to encourage their dancers to register.
- 4.5. 2017/2018 Budget Proposal for Council of Dancers meeting – Dave Western  
The Board agreed on a budget to present to the Council of Dancers for approval.  
That budget is attached as Appendix K.
- 4.6. New Dancer Celebrations – Ann Davelaar
  - Club Visits (Item 4.7 February 2018)  
Ann provided instructions, speaking notes, and other support materials for those board members who will represent EOSARDA.  
Ann needs a report of the visit on or before the June board meeting.
  - Club visit list attached as Appendix L

## 5. New Business

- 5.1. Acceptance of proposed new Chapter 27 to the *EOSARDA Procedures Manual*  
– *Swing into Spring* – Dave & Arlo  
Attached as Appendix M

**MOTION:** Speer/Currie that the document as attached as Appendix L be incorporated into the EOSARDA Procedures Manual as Chapter 27. CARRIED

- 5.2. Items for 15 April Council of Dancers Meeting – Dave Western
- Budgetary cycle
  - Future of Fall Fest
  - Budget 2018/19
  - Election of a new Board
  - Unregistered dancers
  - New Club subsidy programme
  - How can we encourage more people to attend Council of Dancers meetings and join the EOSARDA board?

- 5.3. Promoting non-EOSARDA affiliated events – Dave Western

- A summary of the issue is attached as Appendix N
- The Board agreed that Chapter 26 of the EOSARDA Procedures Manual be amended to exclude advertising any event conducted by a non-EOSARDA member organisation if that event occurs at the same time as any event operated by an EOSARDA member organisation.

**ACTION:** Arlo Speer will update Chapter 26 accordingly and present the revision to the Board for approval.

- 5.4. Plans for Future Caller-Supported Public Dances
- If a proposal is forthcoming, the Board will consider it on its merits.

- 5.5. Proposed meeting of Publicity Network
- We will publish on [www.eoDance.ca](http://www.eoDance.ca) the document created by the Publicity Network
  - We will include a forum on the publicity network in conjunction with the November Council of Dancers meeting.

**ACTION:** Dave Western will provide Bob with the document created by the Publicity Network.

**ACTION:** Bob Summers will publish the Publicity Network document on [www.eoDance.ca](http://www.eoDance.ca) .

**6. Next Meeting**

**11:00 15 April** (preceding the Council of Dancers Meeting)

St. Andrews Presbyterian Church, 425 Centre St. (at Dibble), **Prescott**, Ontario

The meeting was adjourned at 4:33 pm.

## **Appendix A: President's Opening Remarks**

Over the past decade we have seen the number of registered dancers in EOSARDA decline by about 10% a year despite our best efforts to stem the tide. This has resulted in the loss of several well-established dance clubs - Town and Country Kickers, Swinging Saints, Capital Steppers, Trackers, Dynamite Tays to name just a few. Other clubs are barely hanging on as they are finding it more and more difficult to recruit enough dancers to cover their operating costs. (There are a few exceptions to this, but they are few and far between.)

The reality of the current situation became quite obvious last Saturday when Pearl and I attended the annual St. Patrick's Day Dance in Kingston. When we first attended this dance over 12 years ago, it was an afternoon and evening event featuring:

- out-of-town Callers and Cuers,
- three dance halls and
- lots and lots of dancers.

The high school where the dance was held was packed.

This year the dance was an afternoon only event and featured:

- local Callers and Cuers,
- a significantly down-sized facility with one dance hall

The organizers were hoping for at least 4 squares and were pleasantly surprised when over 7 squares of dancers showed up.

The dance itself was a fun event that left nothing to be desired. It was well planned and organized and the Dance Leaders ensured that a good time was had by all.

In citing this dance as an example of the problems we are facing, I am not criticising it in any way. It was a very good dance.

But the difference between what was and what is illustrative of the problems we currently face, a problem to which there are no easy answers.

Faced with this situation, we could throw our hands in the air, claim that there is nothing more to be done and begin preparing for the eventual closure of the organization. But that is not my style and I don't believe that it is the style of any of you around this table. You are all fighters and doers or you wouldn't be here.

I have no doubt that the way ahead will not be easy. On the basis of demographics, it is likely that we have not yet hit the bottom of the attrition free fall. Over the next few years we will likely lose a few more clubs, with Round Dancing perhaps leading the way and it will not be too surprising if some of our older Callers decide to hang up the microphone.

But there are some hopeful signs on the horizon.

- we have a well-established cadre of very experienced Callers,
- we have a number of new Callers who are rapidly developing their talents.
- this has helped to buffer the loss of some of our more-experienced Callers and
- we have seen the recent establishment of two new Square Dance Clubs in the region.
- we recruited nearly 100 new dancers this year alone - a not insignificant number
- in fact, by my reckoning, as of this year over 2/3 of our dancers have been dancing for less than 5 years, which, in light of age-related attrition, should mean that the average age of our dancers is decreasing.

Our dance clubs are the front line in this battle. They are the ones faced with the challenge of finding, recruiting and training new dancers, but this board has an important support role to play through:

- providing tools such as eodance.com and Square Time
- facilitating the exchange of information among clubs
- providing financial support for new dancer recruitment and dance leader training
- promoting attendance at Open Dances and special club nights
- recognizing special anniversaries and accomplishments
- providing unique dance experiences that are beyond the capacity of a single club

This year's Board has done a sterling job under difficult conditions. We started with not enough and lost some members along the way. Our efforts to attract new people to the Board have been unsuccessful and we stand to lose a couple of our experienced Directors next year.

For the Board to continue to fulfill its mandate, it is essential that we find ways to attract more people to the Board. A month from now, Council of Dancers will elect a new Board. For the sake of continuity, I hope that all of you will serve again next year. But between now and the April meeting of Council, we need to do our very best to find and recruit new Directors. If you know of any suitable candidates, please do what you can to convince them to join us next year.

## **Appendix B: Treasurer's Report**

### **1. Current results**

Attached is my report that provides Board members with a year to date month-by-month summary of our revenues and expenses. This report also shows Board members the numbers for last year's operations so comparisons can be made quickly. This report also shows Board members the current year's budget figures so Board members can measure our year to date results against our budget. Please be sure to print this report in landscape mode – it is MUCH easier to read that way!

This data are reconciled (accurate) to 28 Feb 2018. Since I previously reported information (revenue and expenditures) to the time of the last meeting, there is really little change from the last report with one exception.

The "bank" line accurately reflects the amount in the bank account reported by the bank statements. I now (finally!) updated the "accounts payable" line to record the amount of outstanding cheques at the end of the month that have not yet been deposited by the people to whom I wrote the cheques.

### **2. Comments**

There is nothing to note in the financials since the last meeting.

### **3. Financial Compliance**

Little accomplished other than just starting to look in the boxes of records I inherited from the previous treasurer to start looking at what is available in our historical records.

Bob Pitruniak  
Treasurer, EOSARDA

## **Appendix C: Year-to-Date Summary**

This information has been omitted from the on-line version but is available upon request.



## Appendix D: Registrar's Report

### EOSARDA 2017-2018 REGISTRAR'S REPORT AS OF MARCH

	As of Mar.2018	As of Mar. 2017	Difference March 2018 vs March 2017	New Dancers by Club (new to the activity)	Teen Dancers
NEW SQUARE DANCERS so far 105 are new to the activity	126	131	-5	Bay Waves	3
RETURNING SQUARE DANCERS	583	650	-67	Grenville Gremlins	4
NEW ROUND DANCERS	2	11	-9	Harbour Lites	7
RETURNING ROUND DANCERS	51	51	0	Kanata Squares	6
NEW LINE DANCERS	31	27	4	Limestone Dancers	6
RETURNING LINE DANCERS	25	24	1	Meri Squares	18
<b>TOTAL TO DATE</b>	<b>818</b>	<b>894</b>	<b>-76</b>	Mississippi Squares	9
				Napanee Pioneers	8
				Ottawa Date Squares	10
				Quinte Twirlers	14
				Saturday Squares	0
				Seaway Squares	0
				Stone Bridge Squares	0
				Swinging Bs	12
				Swinging Swallows	8
					3
CUERS, CALLERS, LEADERS AND PARTNERS	27	27		Village Squares	0
<b>TOTAL MEMBERSHIP TO DATE</b>	<b>845</b>	<b>921</b>	<b>-76</b>	<b>TOTAL</b>	<b>105</b>
TOTAL CLUBS TO DATE	31	30			
TOTAL ASSOCIATIONS TO DATE	3	3			

**NOTE: New Club Registered:  
Glengary Tartans**

**ISSUED: March 25, 2018**

## Appendix E: Swing into Spring Report

With just over a month to go until the Friday to Sunday (4-6 May) event at the South Grenville District High School in Prescott, Ontario, registration for *Swing into Spring* 2018 is approaching the 100 mark. As we get closer to the event, registrations are now coming in more quickly than earlier on.

To facilitate the registration process, registrants can now use **Interac e-Transfer** for payment of registration fees and processes have been established for the electronic submission of registration documents. The committee has provided those who have registered with a welcome letter, ribbons for the event, a list of some accommodations in the Prescott area as well as a Prescott information pamphlet.

Our webpage ([http://www.eodance.ca/SIS\\_home\\_page.php](http://www.eodance.ca/SIS_home_page.php)) and Facebook page (<https://www.facebook.com/PrescottSIS>) remain active and seem to be getting a good amount of attention. The committee's promotional campaign has included direct mailings to prospective attendees, EOSARDA Bulletins, as well as word-of-mouth contact through clubs and club members. Watch for the *Swing into Spring* item in the next Square Time!

On 24 February 2018, the Swing into Spring Committee met for a second time with the presidents of EOSARDA and SVSRDA. At this meeting the three parties reached consensus on a document that will set out policies concerning Swing into Spring, and clarify relationships among the responsibilities of SVSRDA, EOSARDA, and the Swing into Spring committee. The new document will replace an earlier "Aims and Objectives" document that the committee had been using since its early days. The committee understands that, once formally accepted by each sponsoring organization, the new document will become part of the EOSARDA and SVSRDA policy documents.

Shortly, the committee will be approaching our two sponsoring associations as well as local clubs and dancers for assistance with various aspects of the weekend's activities. As in past years, we're hoping for a good response to our appeals.

Submitted March 2018, by

Regina Gerhard, Liaison to SVSRDA & Arlo Speer, Liaison to EOSARDA

## **Appendix F: Club Liaison Report**

### **Club Recognition - Anniversaries**

A Bulletin was sent out inviting clubs to inform EOSARDA about important upcoming Anniversaries in 2018 and 2019.

Already, there are three items of note included in the February issue of Square Time:

- January 2018 marked the start of the 5<sup>th</sup> year of the Stone Bridge Squares.
- Mississippi Squares will hold its 30<sup>th</sup> Halfway Dance on January 12, 2019.
- Meri Squares will celebrate its 50<sup>th</sup> Anniversary on April 6, 2019.

### **Club Visit Dangle Program**

An early Bulletin was sent out inviting dancers to submit their Club Visit Dangle Application Form, by mail or electronically, starting now, but keeping in mind that Swing into Spring has yet to take place in early May.

Perhaps this early message may encourage more club members to apply for our 2017-2018 club visit dance dangles.

### **New Dancer Celebrations**

Because Fall Fest was cancelled, the Board authorized me to create a free ticket for only Frosty Fling 2019, for distribution to all New Dancers completing the 2017-2018 dance year.

Two New Dancer Club Visit Lists, a preliminary and a Final List, were sent to Directors to help them choose one, or possibly two clubs to visit.

Ann Davelaar

## **Appendix G: Information Technology Committee**

### eoDance Website

- A new page has been added to the website describing high schools that have a square dance program for their students.
- Square Time information has been consolidated into one single page and menus adjusted accordingly. Initially Square Time had a page for pub dates, background info, etc; a separate page was added later to accommodate the online issues.
- The website will be closed to changes for maintenance from 10 April until the 24 April.

### EOSARDA Bulletins

- 11 Bulletins sent in February 2018
- 114 subscribers on our EOSARDA Bulletins distribution list
- 54% to 66% of our Bulletins are opened by recipients — between 15% and 25% is considered to be a good open rate for messages like the ones we send.

## **Appendix H: Ottawa Area Callers' Association**

**Management Election.** Francois Desmarais resigns as OACA President. **Paul Adams** agrees to be the President for a one-year term.

### **Summer Dance –**

Mississippi Squares/Brian Crawford is offering a Mainstream Dance by Definition workshop.

John Charman is holding A1 Dances on Tuesdays at the Tom Brown Arena

**Update on London 2018 Fundraiser Dance April 14th.** The dance level will be Mainstream and Plus. Each Caller will call 2 Tips. Some of the Tips will involve Hexagons and Rectangles.

**Update on Alexandria Project –** Francois reports that the Glengarry Tartans Square Dancing in Alexandria will dance on Sunday afternoon 2-3 times a month. The dance level will Basic until further notice.

**Hands Up or Down.** Dancers will be taught to dance with have hands up to and including the Plus level.

Francois Desmarais

## Appendix I: Fall Fest Cancellation Notice

### Important Notice



Attendance at Fall Fest has dropped significantly over the past few years  
Only 95 dancers attended this year's event.  
Given the lack of dancer participation  
EOSARDA's Board of Directors has decided to suspend Fall Fest 2018  
pending consultation with the Council of Dancers in April.

## **Appendix J: Unregistered Dancers**

In February the Board asked me to consult with Barbara to try and determine whether the allegation that not all of our regular dancers are registered with EOSARDA is true.

Indications are that, if there is a problem, it may be with some Advanced Square Dancers. Consequently, I submitted 8 names to Barbara and asked her to check her registry of names for the current dance year. Having done so, she advised that it appears that 4 of the 8 people in the sample are not registered through the association although they dance regularly with at least one of our dance clubs.

After discussing the matter with Gavin Currie, I approached the club Caller with the problem and requested his assistance. The Caller agreed to make an announcement at his next club event requesting that any dancers who have not registered with EOSARDA do so. This was done, with nil results.

Given the small sample size, it is difficult to estimate the extent of the problem, although a 50% non-compliance rate is somewhat alarming. It does, however, seem unlikely that the actual financial loss to the association is very great. On the other hand, were this non-compliance to become more widespread, the financial impact on the association could be quite serious. There is also a question of equity. It is inherently unfair for a few people to get what is in effect a free ride while everyone else pays their fair share. Particularly since the benefits of membership are not evenly distributed. My line dancers for example get very little in return for their membership in EOSARAD although all are registered.

Interestingly, the Constitution and By-laws say very little about membership dues and contain no provision that all dancers be registered. Other than providing for the establishment of fees or dues, the By-Laws provide that:

“The Secretary or Registrar shall notify Member Clubs of the dues or fees at any time payable by them, and if they are not paid within 30 days of the date of such notice, or prior to December 31st of that year, any Member Club in default shall thereupon automatically cease to be a Member of the Association ....”

Part of the problem is that neither the Constitution nor the By-Laws contain a provision for membership or payment of dues by individual dancers. Rather, membership in EOSARDA is restricted to Directors and clubs. Fees and dues are to be established accordingly, presumably in part on a per dancer basis, but this is not spelled out in either document.

I have advised the Caller in question that this issue will be discussed further by the Board and that it will likely be a topic of discussion at Council.

Is there anything further for the Board to do in this regard at the present time?

## **Appendix K: 2018/2019 Budget Proposal**

This information has been omitted from the on-line version but is available upon request.



## Appendix L: Club Visit List

<b>Club Name</b>	<b>Important Details</b>	<b>EOSARDA Representative</b>
Bay Waves 3 new dancers	Constance Bay Constance and Buckam Bay Community Centre 262 Len Purcell Drive ..... April..... Contact: Charles Henderson <a href="mailto:charleswhenderson@bell.net">charleswhenderson@bell.net</a>	Francois D
Grenville Gremlins 6 new dancers	Kemptville North Grenville Municipal Centre April 23 <u>No</u> EOSARDA representative necessary	X (?)
Harbour Lites 7 new dancers	Prescott St. Andrews Presbyterian Church Hall 425 Centre Street (at Dibble) Wed., April 18, 7-10 pm; 8 pm – Graduation Ceremony Contact: MarleneCasselman <a href="mailto:gm.casselman@gm.com">gm.casselman@gm.com</a>	Barbara E & June T
Kanata Squares 5 new dancers	Kanata Dick Brule Community Centre 170 Castlefrank Road Thurs., April 26, 7:30 pm Contact: David Currie <a href="mailto:david.currie@sympatico.ca">david.currie@sympatico.ca</a>	Francois D
<b>Club Name</b>	<b>Important Details</b>	<b>EOSARDA Representative</b>
Limestone Dancers 6 new dancers	Kingston Polson Park School 165 Robert Wallace Drive Thurs., May 17, 6:30 – 9:30 pm, Graduation Contact: Ray Hutchinson <a href="mailto:raymondhutchinson371@gmail.com">raymondhutchinson371@gmail.com</a>	Ann D

Meri Squares 18 new dancers	Ottawa Westminster Presbyterian Church 470 Roosevelt Ave Tues., April 24, 6 – 9:30 pm Dinner Party & Year-End Celebration Contact: Pauline Desrosiers <a href="mailto:pauline_desrosiers@hotmail.com">pauline_desrosiers@hotmail.com</a>	Robb D
Mississippi Squares 9 new dancers	Carleton Place Brunton Community Hall 1702 Ninth Line, Beckwith Tues., April 17, 7:30 pm Contact: Fran George <a href="mailto:franci_vic@sympatico.ca">franci_vic@sympatico.ca</a>	Dave W
Napanee Pioneers 7 new dancers	Napanee Southview Public School 18 Golf Course Lane Fri., May 25, 6 pm, Pot-luck Dinner, Celebration and Dancing Contact: Muriel Brough <a href="mailto:Muriel.Brough@kingston.net">Muriel.Brough@kingston.net</a>	(?)
<b>Club Name</b>	<b>Important Details</b>	<b>EOSARDA Representative</b>
Ottawa Date Squares 5 new dancers	Ottawa Jack Purcell Centre 320 Jack Purcell Lane (off Elgin) .....May 6 OR May 23 – TBD Contact: Guy Brassard <a href="mailto:mossqGuy@rogers.com">mossqGuy@rogers.com</a>	Dave W
Quinte Twirlers 16 new Dancers	Belleville Harmony Public School 626 Harmony Road Wed., April 18, 7 -9:30 pm, Formal Cocktail Party & Graduation Ceremony EOSARDA Representative <b>not</b> required	X

Contact: Debra Twiss [debra.twiss@gmail.com](mailto:debra.twiss@gmail.com)

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Swinging Bs

9 new dancers

Cornwall

Knox-St. Paul's Church

Ann D

800Twelfth St. East (east of McConnell Ave)

Fri., April 20, 8 pm

Contact: Joan Gaudreau [hogandonw@gmail.com](mailto:hogandonw@gmail.com)

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Swinging Swallows

6 new dancers

Pembroke

Wesley United Church Hall

275 Pembroke Street East

Barbara E & June T

Thurs., April 19, 7 – 9 pm

Contact: Renton Patterson [publiced@bell.net](mailto:publiced@bell.net)

## **Appendix M: Proposed Chapter 27 to the EOSARDA Procedures Manual**

### **Chapter 27**

### **Swing into Spring**

#### **27.1 General**

- a) Swing into Spring is an annual dance weekend featuring multiple levels of Square and Round Dancing with guest out-of-town Callers and Cuers.
- b) Swing into Spring is jointly sponsored by the Eastern Ontario Square and Round Dance Association (EOSARDA) and the Seaway Valley Square and Round Dance Association (SVSRDA). All posters, flyers and advertising will include a reference to this joint sponsorship.
- c) Swing into Spring is held in conjunction with the annual SVSRDA Mother's Day Dance.
- d) Swing into Spring is held in the town of Prescott, Ontario.
- e) The location of Swing into Spring can only be changed with the express approval of SVSRDA, EOSARDA and the Swing into Spring Organizing Committee.
- f) Both sponsoring associations will actively promote both Swing into Spring and the Mother's Day Dance.

#### **27.2 Swing into Spring Organizing Committee**

- a) *Swing into Spring* is planned, organized and run by an Organizing Committee of volunteers from both sponsoring associations.
- b) The Organizing Committee is a semi-autonomous body accountable to both EOSARDA and SVSRDA.
- c) The Organizing Committee may constitute itself as it sees fit in order to carry out its mandate, however, the Organizing Committee will designate one or two of its members with the responsibility of providing regular reports to both SVSRDA and EOSARDA and advise both organizations of the person or persons responsible for those reports.
- d) The dance program for a Swing into Spring weekend and the choice of Dance Leaders for the event is the exclusive purview of the Organizing Committee.
- e) The Presidents of each of the sponsoring associations shall be considered ex officio members of the Swing into Spring Organizing Committee and they or their delegates may, as they see fit, attend meetings of the Organizing Committee.

#### **27.3 Finances**

- a) SVSRDA and EOSARDA have given the Organizing Committee the authority to maintain its own bank account. To that end \$4,000 has been transferred from the SVSRDA bank account to the Organizing Committee's bank account. Of that amount \$2,000 has been provided by SVSRDA and \$2,000 by EOSARDA.
- b) The Organizing Committee has the authority to collect and spend money related to the annual weekend dance event. This includes inter alia the authority to:
  - set registration fees,
  - hire suitable Dance Leaders,
  - contract for suitable dance halls and catering, and

- purchase supplies and advertising.
- c) The Organizing Committee will ensure that both sponsoring associations are kept advised as to the location and number of the Swing into Spring bank account and the names of the persons with signing authority for that account.
- d) Subject to Paragraph 27.3 e) the Organizing Committee has the authority to retain any profits from Swing into Spring and to use such funds as seed money for the next year's event.
- e) However, if following a Swing into Spring weekend, the amount of money in the Swing into Spring bank account exceeds \$5,000, the money in excess of that amount will be remitted in equal amounts to the two sponsoring associations unless the amount to be remitted is less than \$25 per organisation.
- f) Should an annual Swing into Spring weekend incur a deficit of such a magnitude that it cannot be paid in full by the Organizing Committee, SVSRDA and EOSARDA are jointly and equally responsible for settling any outstanding debts.
- g) The Organising Committee may request additional funds from the sponsoring associations. While the sponsoring associations may consider such a request on its merits, they are under no obligation to provide additional funding.
- h) In the event that a decision is made by the sponsoring associations to permanently discontinue Swing into Spring, any money remaining in the Swing into Spring bank account following the settlement of all outstanding debts, will be returned in equal amounts to SVSRDA and EOSARDA.

#### **27.4 Reports**

- a) The Organizing Committee will submit regular written reports to both sponsoring associations during each of the months in which EOSARDA has a regular Board meeting.
- b) Such reports will include detailed information about plans and the budget for the up-coming event which will include actual and projected expenses, anticipated revenues and a profit/loss projection.
- c) The fiscal cycle for Swing into Spring runs from 01 July of one year to 30 June of the following year.
- d) On or before 30 June following each Swing into Spring weekend, the Organizing Committee will provide both sponsoring associations with a detailed financial report which will include:
  - cash on hand at the beginning of the fiscal cycle
  - all expenses incurred in planning, organizing and running the event
  - all revenues received
  - a profit and loss statement
  - a statement of cash on hand at the end of the fiscal cycle.
- e) The final Swing into Spring financial reports may be included in materials submitted for audit by either of the sponsoring associations.

#### **27.5 Swing into Spring and SVSRDA's Mother's Day Dance**

- a) In addition to promoting Square and Round Dancing in general and providing dancers with the opportunity to enhance their dancing skills in a fun and exciting

environment, Swing into Spring shall promote attendance at SVSRDA's annual Mother's Day Dance.

b) To that end, Swing into Spring is held annually on the weekend of the first Sunday in May in conjunction with SVSRDA's annual Mother's Day Dance, the date of which is set by SVSRDA. In the event that SVSRDA changes the date of its Mother's Day Dance, SVSRDA will advise EOSARDA and the Swing into Spring Committee at least 18 months in advance of any change in date.

c) Swing into Spring will bear the costs of dance hall rental and the Dance Leader fees and their accommodations for the Mother's Day Dance.

d) In return, all dancers registered for the entire Swing into Spring weekend will be given free admission to the Mother's Day Dance and all revenues related to the sale of Swing into Spring ribbons will be retained by the Swing into Spring Organizing Committee.

e) However, revenues from SVSRDA's sale of ribbons exclusively for admission to the Mother's Day Dance and from Share the Wealth draws at the Mother's Day Dance will be retained by SVSRDA.

f) Setting up, running and post-event clean-up of each of the two events are the responsibilities of each event's respective organising committee. The two sponsoring associations will provide all requested assistance. The expectation is that volunteers from both SVSRDA and EOSARDA will help throughout the weekend and that on-site posters, refreshments, signage, etc. will remain displayed until the close of the Mothers' Day Dance, at which time volunteers from both groups will assist with the clean-up.

#### **27.6 --- Administration of this document**

a) This document will be incorporated into and will form part of the respective procedures manuals of the two sponsoring associations.

b) This document may only be amended with agreement of the three parties.

## **Appendix N: Promoting non-EOSARDA Events**

Following the failure to get the local Contra Dance club to take part in Festival 2014, Wendy VanderMeulen set out to try and build a working relationship between EOSARDA and the Ottawa Contra Dance group. In part this involved holding a couple of joint dances where members of one group could try out the other style of dancing. At that time, we also agreed to publicize each other's events.

While not a total failure, the joint dances did not get much traction and certainly did not encourage very many Contra Dancers to try Modern Square Dancing. While the numbers are not certain, a few of our square dancers did try Contra dancing. It is not known if any are still dancing Contra.

One of the problems experienced was that any square or round dancer can take part in a Contra Dance night with no difficulty since it is standard practice for the Contra group to offer a free lesson just before the dance begins which will teach new dancers all that they need to know for that evening's dance.

On the other hand, if a Contra Dancer were to show up at an Open Dance or even a club night, they would be unable to participate unless they had taken a series of lessons first.

There is therefore very little benefit to us of having our events announced by the Contra Group, if in fact this is being done in the first place.

This was a moot point as long as there was no direct scheduling conflict between the two groups. This past weekend however, the Contra group held a Family Dance at the same time and day as Kingston's St. Patrick's Day Dance. The scheduling of these two events did not constitute a "conflict" as defined by our current Scheduling Conflict policy, so Arlo, quite properly, issued a Bulletin for both events.

There is very little likelihood that either event had any impact on the other one. But the optics of promoting a non-EOSARDA event at the same time as a major EOSARDA event was being held, are not good. At a time we are trying to encourage more dancers to visit other clubs and attend Open Dances, it sends a very different message.

Should we continue the current policy or is it time for a change?