

**E.O.S.A.R.D.A. Board Meeting Minutes  
Oct. 19 2014  
Citizen Newspaper Conference Room,  
Baxter St., Ottawa**

In attendance: Dave Western, Bruce Warner, Andy Himberg-Larsen (Andy's email: andy.himberglarsen@gmail.com), June Tripp, Billi Langtry, Chuck Langtry, Pierre Reinhard, Gavin Currie, Mary Anne Reinhard (Recorder), Jim Sawtell and Richard Sharman.

1.1 Meeting called to order at 1:3

1.2 **Regrets:** Bill Abelson, Barbara Englehart, Charlene Gardner, Ron Gardner and Bob Summers.

1.3 **Approval of Agenda** was given with the additional of item 5.4 Financial Resources Allocation a added under Old Business.

2. **Approval of minutes.** The following changes were noted for the **September** minutes: Remove EP after Richard Sharman's name in attendance list, Item 4.2.1 Pierre Reinhard not Reinhart, Within that same item: "It has been decided that (add not) hiring local callers for workshops would save considerable moneys and thus, only Ted and Tim will do workshops." Under 4.3 the word Axiom was explained,

In same item part C Square Time Editor on Interest should be Pinterest. The spelling of Board to be corrected in 4.5, 6.3 The paragraph that begins the Board decided it would loan required capitals for Federation and drop the s at the end of Federation. 6.6 Correct the spelling of Pierre's last name. A request was also made to have page numbers added for clarity. Andy Himberg-Larsen moved that the minutes be accepted with these changes seconded by Pierre Reinhard. Unanimously accepted.

After a few minutes of discussion the Dave Western has offered to reformat the **May** minutes as some items seemed to have been transposed and further clarification or additional notes were required to complete the minutes. It was noted and appreciated that it was Ron Gardner's first meeting as secretary and he had graciously offered to step in to take notes without any preparation time.

**Action item: Dave Western.**

3. **Opening Remarks:** see attached.

4. Reports:

4.1 **Operations Committee**

4.1.1 **Treasurer's Report:** Information available on request

4.1.2 **Registrar's Report:** see attached from Barbara Englehart

4.2 **Dance Committee**

4.1.1 **Committee Report:** Pierre updated the Committee on the difficulty in securing a location for this year's Frosty Fling as the schools are often busy during a Saturday afternoon. Some discussion ensued as to other possible locations or schools that might not be as active. The Committee will continue researching. St. Patrick's High School has been booked and the Callers and Cuers have agreed to the use of the triple gym with the vinyl dividers.

4.1.2 **Swing into Spring:** Andy Himberg-Larsen had new items to report.

4.2 **P&P:** Dave Western noted that the September minutes noted that he would work on a project plan to bring to the Council of Dancers. He will try to recruit non-board members to create an adhoc committee.

**Action: Dave Western**

4.3 **Club Liason:** Bob Summer's report was delivered by Dave. Recognition of Anniversary certificates were presented to the Riverside Gypsy Squares in September and the Harbour Lites in October. Rusty received her Trillium Award of Merit in October at the Harbour Lites' Anniversary Dance. Thank you to Nancy Morgan for creating those certificates. Pierre & Mary Anne to contact Nancy for a template of the certificate.

**Action item: Pierre & Mary Anne Reinhard**

Richard Sharman updated the Board on the last edition of Square Time. Thanks were given for those who had contributed to the issue. \$275.00 in advertising should be generated from this issue. The date for the next pickup of the magazine is now changed to Dec. 7 so submissions will need to be made by Nov. 22<sup>nd</sup>. Clubs will need to be notified of this change. It was noted that the summary of club nights did not include Round dance nights. This will now be added.

**Action items: Richard Sharman (change of date & change to summary).**

4.4 **IT:** Delivered by Dave Western for Bob Summers. See report below. The Board of Director's page has been updated but all Board members are asked to check their listing and submit any missing information or corrections if needed.

**Action item: All Board Members for listing and a volunteer for the Trillium Awards**

4.5 **OACA:** They met for the first time this year and they now have 14 members including one new member. Their informal count of new dancers is 108 but this may change as it is early in the year. Geoff Clarke is creating a website. The new dancer program was discussed. March 1 2015 will be their last meeting for the season.

4.6 **RDTA:** Jim Sawtell noted that Don Cowan will be missed. He was the chairperson of the committee so they will need to elect a new one but with only 4 members there is some thought that the association may not continue.

4.7 **Festival 2014:** Last report from Wendy V. stated that there is a \$337.57 deficit pending the closing of the American bank account and final audit. The decrease in the deficit projection from last month comes as a result of hotel reimbursements, sales of hand cleansers and portable radios.

## 5. Old Business

5.1 **Procedure Manual updates:** Chapter 3 revised, Dance Ottawa removed, Dance manual modified, there may be some modifications required for IT and eodance, recognition of major accomplishments, and not for profit status although the new legislation has yet to be tabled.

**Action items: All Board members are asked to check their perspective areas of the manual and note any amendments required.**

**5.2 Trillium Awards** Rusty Saunders award was presented at Harbour Lites 40<sup>th</sup> Anniversary Party. Arrangements have been made for the other presentations. The Maitlands will be presented at the Village Squares. **Bruce Warner will represent EOSARDA .**

**5.3 Committee Work Plans for 2014/15:** Dance committee has submitted plan with draft budget for Frosty Fling. Operations has submitted. Missing Club Liaison and Publicity yet to be finalized as committee is not complete.

**Action: Club Liaison**

**5.4 Financial Resource Allocation:** GIC money is now in the Bank Account. A motion was tabled to move \$5000.00 into a lockable GIC and another \$5000.00 into an easily cashable GIC. Andy Himberg-Larsen moved and this was seconded by Chuck Langtry and carried unanimously.

**Action Item: Bruce and Financial Officers to set up 2 GICs.**

## **6. New Business:**

**6.1 Dance Dangle Program:** After discussion re the older dangle program, enthusiasm shown for dangle at 2014. It was suggested that the Board bring a suggestion for a revised dangle program with two levels to the Council of Dancers. Dave will email a copy of the suggested new program and form to Board Members before the next meeting.

**Action item: Dave send out outline and form**

**6.2 The Club Visit Program:** In the absence of Bob S. Andy gave us a little more background re: the new dancer initiative that has been put together by some of the Basic dancer clubs. While the program appears on the eodance page it is not an EOSARDA program. This is an encouraging initiative and a number of Seaway Valley clubs, as well as the Swinging Swallows and Bay Waves are participating. The Clubs participating will allow a visiting Basic Dancer to come and dance for free the first time and if an angel accompanies the dancer they get in for 50% off. Reductions for additional visits are at the discretion of the club. (or is that discretion only for the basic dancer and subsequent visits by the angel are at full price-comment please).

**6.3 Further Enhancement to Visitor Program:** The Board decided to focus on a new visitor dangle program.

**6.4 Puttin' on the Dance:** Discussion around the value of sending a representative or more than one took place. It was suggested that we might be able to offer some experience for a panel etc. Perhaps we could subsidize or partially subsidize someone wishing to go. Billi Langtry andb Summers have expressed an interest in the event. Matter was deferred until November meeting. At that meeting anyone interested in attending should indicate that.

**6.5 Agenda for Council of Dancers:** All usual reports, including Festival 2014 and Swing into Spring 2015, Club visit initiative, New Dangle Program suggestion, Fall Fest 2015 question, Interest in changing dance year?, for the Board. (Publicity Committee configuration?), location of Spring meeting.

## **7. Other Business:**

**7.1 Date of next Meeting :** November 16<sup>th</sup>. Board to meet at 11:00 am and Council of Dancers at 1:30pm.

**7.2 Meeting place for next year:** Citizen Building is booked for next year but will need to change May date.

Submitted:  
Mary Anne Reinhard  
recorder

**Attachments:**

**Opening Remarks:**

As you all know, Don Cowan has passed away. He will be greatly missed by all in the Round Dance community. As promised, I sent June a card on behalf of EOSARDA and Pearl and I attended the funeral home as representatives of the Board. Many others from the Board and from the larger dancing community were also in attendance.

I was very pleased to see so many Board Members at yesterday's Harbour Lites 40<sup>th</sup> Anniversary Dance. It is very important that we be seen as supporting our local clubs and their dances.

As always, I was impressed by the hard work and enthusiasm of the volunteers who planned, organized and ran last night's dance. I was reminded yet again of how lucky we are to have the resources that we have in this region. It is this, more than anything else, that keeps Square and Round Dancing an active and vibrant force in the community. And of course, this applies as much to the members of this Board as it does to our clubs.

And speaking of volunteers, I would like to commend Richard for stepping up to the plate and putting out an excellent edition of Square Time. He certainly deserves a big "Well Done" for his efforts in this regard.

As we will hear shortly, the registration process for this new dance year is still a work in progress. We do not as yet have any "official" results. But anecdotally, I am hearing encouraging news from several clubs. Last year our region bucked the downward trend in North America let's hope we can do it again.

Either way, we need to stay focussed on our twin themes of Dancer Retention and New Dancer Recruitment.

With that in mind, let's get down to work.

**Registrar's Report:**

**EOSARDA 2014-2015  
REGISTRAR'S REPORT AS OF OCTOBER 19, 2014**

NEW SQUARE DANCERS	35	
RETURNING SQUARE DANCERS	252	
NEW ROUND DANCERS	2	
RETURNING ROUND DANCERS	45	
NEW LINE DANCERS	12	
RETURNING LINE DANCERS	11	
		TOTAL TO DATE 357
CUERS , CALLERS, LEADERS AND PARTNERS	17	
TOTAL MEMBERSHIP TO DATE	374	
TOTAL CLUBS TO DATE	19	REGISTERED OUT OF 35*
TOTAL ASSOCIATIONS TO DATE	2	REGISTERED OUT OF 4

\* Swinging Saints was not included.

**Festival 2014:**

As of right now, our deficit is **\$337.58**. The ONLY thing that remains outstanding, as far as I can tell, is transferring the balance in our US account (\$563.55) into our CA account. With the current exchange rate being about 10%, that'll be an additional gain of approximately \$60, which means our bottom line will be between **-\$250** to about **-\$275**.

I'm waiting to hear back from Bob Huceby, the flooring guy, to make sure his US cheque has cleared on HIS end before I do the final transfer of monies between the two accounts. When that happens, I'll have [probably\*] a definite figure for you. Be sure, I'll let you know as soon as I know!

\*Pending our final audit.

Wendy

## **OACA Report to EOSARDA Board Mtg -- October 19, 2014**

The OACA met for their first meeting of the season on Oct 5. 14 members (and 3 partners) were at the meeting.

**Membership:** It's membership time again. 16 members signed up for the upcoming year – one is a new caller. Three more callers yet to hear from. FYI: Yearly membership fee for each caller is \$20.00.

**Informal New Dancer Count** – As usual, the callers reported (to the best of their recollections) on how many new dancers are at the various clubs.

Bay Waves	4
Dynamite Tay Dancers	0
Grenville Gremlins	6
Harbour Lites	1 (3?)
Kanata Squares	8 (10?)
Limestone Dancers	8
Meri Squares	22
Mississippi Squares	14
Napanee Pioneers	7
Ottawa Date Squares	9
Quinte Twirlers	?
Seaway Squares	0
Stone Bridge Squares	7
Swinging Bs	11
Swinging Swallows	5
Village Squares	2
<i>Total</i>	<i>104 (108)</i>

**OACA Website:** Geoff Clarke will proceed with building a website for OACA

**New-Dancer Visitation Program.** The program was presented to the callers to bring them up to speed on what had transpired in the past few weeks. Some were aware of it, others were not. While always in favour of encouraging visits, the general consensus is that it won't happen unless someone in the club is proactive in arranging for their new

dancers to get out and visit. A suggestion was to encourage clubs to organize outings, say, once a month.

**Meeting Dates:** OACA meets on the first Sunday of the month. In April 2015, this would fall Easter Sunday. The members agreed to drop this meeting and therefore March 1<sup>st</sup>, 2015 will be the last meeting of the season.

Bob Summers  
EOSARDA Caller Rep

## **IT Committee Report to EOSARDA**

### **Website**

#### *Procedures Manual Page*

Version 7.0 of EOSARDA's Procedures Manual is now up on the website. You can view the entire manual (over 70 pages) or read the individual chapters.

The previous Procedures web page had manually-coded the links to each chapter file. The new page has been programmed to scan a folder for the chapter files and automatically build the list of chapters based on the files in the folder. Adding or removing a chapter file will immediately be reflected on the Procedures page once it is refreshed.

#### *Highlights*

A short news highlight has been created mentioning the passing of Don Cowan.

The webmaster is looking for someone who might like to help prepare a summary of information about our 3 Trillium Award winners to put in another news highlight.

#### *New Page to help with Email Links*

A new page has been created to help explain to visitors how to use the email links that appear on eodance and other websites. In particular, the "Contact Us" menu item now has a "*Click here if you are having trouble with email links*" item which brings you to a help page. This page explains some information about using links that one would assume that most web users should already know – particularly by Right-Clicking the link to Copy the Email Address for use in an email program or Hovering over any link to see the address in the browser's Status Area.

#### *Board of Directors Page*

The Board of Directors page has been updated with the current directors. Also, hovering over the email links will display the email address. This will allow visitors who get errors when clicking on the email links to see the email address and let them type it into their email program. This page hopefully will undergo some reorganization, perhaps to show committee involvement, etc. In the mean time, check Directors should check the info that's displayed for them and perhaps give us more information (a lot are missing addresses, etc).

