

Minutes of the EOSARDA Board meeting, November 17. 2013

Location: Citizen Newspaper Building, Baxter Rd. Ottawa ON

Attendance: Bill Ableson, Barbara Englehart, Billi Langtry, Chuck Langtry, Nancy Morgan, Pierre Reinhard, Mary Anne Reinhard (recorder), Bob Summers, Bruce Warner, and Dave Western.

Regrets: Roger Frappier, Shelley Doucet, and Gavin Currie.

1.1 The meeting was called to order at 11:05 a.m.

1.2 Regrets: see above

1.3 The Agenda was approved as submitted.

2.0 The minutes of the October 21, 2013 were approved at the meeting but date in header needs to be amended to correct date.

3.0 Opening Remarks-Dave Western

Thank you all for attending today's Board meeting. I fully understand that when combined with this afternoon's Council of Dancers it makes for a very long day. But if we didn't have a Board meeting in November, there would be a three month hiatus between the October and January Board meetings, which is too long - especially at the start of a new dance year, and especially at the start of THIS dance year.

As you all know, EOASRDA is not the governing body for square and round dancing in this region. To the extent that any such body exists, it is our member clubs through Council of Dancers. It is Council that sets the rules and provides direction to the Board. Conversely, the Board is accountable to Council for its activities and decisions.

Our job is to "promote modern square and round dancing" and "to encourage the growth and advancement of the square and round dance movement in eastern Ontario and western Quebec." Directors are the visible face of EOSARDA, we are expected to set the tone and lead by example. That is why our attendance at club and regional dances is so important. Of course this doesn't mean that each of us has to attend every dance-related event in the region. But there should always be a reasonable number of Directors in attendance at all major dance events, and we all need to attend at least some of the events.

And, when you do go to these events, don't forget to wear your EOSARDA badge and to identify yourself as a representative of this association. We need to be seen to be actively supporting the dancing program across this region.

That is also why I have asked you to wear the Festival 2014 colours of red and white when attending dances and meetings. We are the sponsoring body for Festival and we need to be seen as fully supporting it. And if you're not already helping out with the planning and organizing of Festival, and I know that many of us are, its time for you to get involved. We have to make this work! There is too much at stake to allow Festival to fail. Please ensure that you are doing your part to ensure its success.

4.0 Reports:

4.1 Operations Committee

4.1.1 Treasurer's Report as of Nov. 17,2013 for The Board of Director's Meeting

As of this date the bank balance is	\$ 16,845.06
with O/S cheques of	81.75
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This results in a book balance of	\$ 16,763.31
Payment due to Federation for membership dues and insurance is approximately	<u>4,212.00</u>
Funds available	<u>\$ 12,551.31</u> + \$ 8,209.59 = \$ 20,760.90

There is a 1 year 90 day GIC in place at 1.50% maturing Mar 18, 2014 set up as a reserve for Festival 2014 in the amount of \$ 8,058.46. The interest at maturity will be 151.13 bringing the amount to be reinvested in December to \$ 8,209.59 which will roll over unless directed otherwise. When discharged the resulting bank balance will be \$ 24,972.90

Respectfully submitted
Bruce Warner
Treasurer

4.1.2 Registrar's Report:

2013-14	
New Square Dancers	170
Returning Square Dancers	635
New Round Dancers	5
Returning Round Dancers	67
New Line Dancers	22
Returning Line Dancers	11
Total Dancers	910
Cuers and Callers	40
Total Membership	950
Clubs to date	33
Associations	4

Clubs with the most new dancers: Square- Limestone Dancers-34, Round –Take a step with 5, and Line-Got Lines 20.

*One club (Grenville Gremlins) still has yet to submit their registration forms but their money has been received.

Submitted by
Barb Englehart

A question was raised after the report as to whether we can add dancers during the year? Peter Courdin should be able to answer the question and will be in attendance at the Council of Dancers meeting that will be held during this afternoon.

4.2 Dance Committee's Report:

In Gavin Currie's absence Billi Langtry read the following reports:

FALL FEST 2013

Fall Fest 2013 was held on October 26 at Mother Teresa High School.

A separate report on the dance is attached

FROSTY FLING 2014

Frosty Fling will be held on February 1 at Mother Teresa High School. Callers will be Paul Adams and Bob Summers; and the cuers will be Jean & Don Clingin and Donna Stewart. We plan to dance from 7:30 to 10:00. This dance is focused on new dancers and the program will feature basic, mainstream and easy rounds. More information is available on our web site. The price will be \$8 per person in advance and \$10 at the door.

FALL FEST 2013 REPORT

Fall Fest 2013 was held on October 26 at Mother Teresa High School. The callers for the event were Tim Crawford (Burlington, ON) and Geoff Clarke; the cuers David Goss & Ulla Figwer (Shrewsbury, MA) and Gerry & Jim Sawtell. There was dancing in the afternoon from 2-4 pm and in the evening from 7-10 pm. The Square Dance program featured plus, A1 and A2 levels in the afternoon; and basic, mainstream, plus and A1 in the evening. The Round Dance program featured two clinics in the afternoon (a Ph IV Foxtrot and a Ph III Rumba) and Ph II-V dancing in the evening. The cost of tickets purchased in advance was \$15 per person for the day and \$8 for the evening. At the door the cost was \$10 for the afternoon and \$10 for the evening. Trackers kindly agreed to provide volunteers to staff the registration and share-the-wealth tables, and a number of EOSARDA directors and Dance Committee members also helped out.

According to the registration sheets, we had 185 dancers registered including the leaders (106 in the afternoon and 79 in the evening). This is close to the 196 we had registered last year. In the afternoon, we had over 50 round dancers (25% more than last year), and approx five squares in the square dance halls. The additional dancers in the evening danced for the most part in the square dance halls.

According to preliminary financial results from Bruce, it would appear that we have a surplus of approx. \$400 on the event. Although the numbers attending were less than hoped, dancers were treated to a lively program which they clearly enjoyed.

I would like to thank the Dance Committee and other volunteers who helped to plan and run the event. A special thanks to Mary Anne and Pierre Reinhard for arranging support from Trackers and other clubs. Special thanks also to Peter Courdin and Karen Remy for handling the refreshments; to Marguerite Summers for purchasing and distributing tickets; and to Nancy Morgan for designing the poster. Thanks also to all our cuers and callers for putting on such an entertaining program.

Gavin Currie
Coordinator
Fall Fest 2013

4.3 P&P/Club Liason Committee – Nancy Morgan – No report.

4.4 I.T. committee's Report – Bill Ableson

The committee has finalized some figures for budgeting if the Council of Dancers approves a change of website hosting. This is the cost for redirection of the EOSARDA domain name and hosting the site.

4.5 OACA's Report- Bob Summers – No report.

4.6 RDTA's Report

We congratulate and thank EOSARDA for providing an excellent Round Dance event at the recent FallFest. The dancers were well served.

There have been two significant Round Dance events in the last quarter. Capital Carousels sponsored the Capital Caper dance week-end with Steve and Irene Bradt in November, and also sponsored the Pearson tribute dance in September in honor of Don and Daphne Pearson. Attendance at the tribute dance included international dance leaders Brent & Judy Moore, Peter and Beryl Barton, and Steve & Irene Bradt.

The decline in numbers of dancers and clubs continues. The RDTA membership now includes representatives from four clubs and includes six cuers.

Don Cowan
Chairman, RDTA

4.7 Festival 2014's Report

Dave mentioned the following items: Currently 609 dancers are registered. 56 Leaders have volunteered and the Committee believes that 300 timeslots for leaders will need to be filled. Arrangements have been made with 3 campsites in the Ottawa area. Please promote the Festival everywhere.

5. Old Business

5.1 Website Renewal- Bill Ableson- No further report

5.2 Budget 2013/14 Final – Bruce Warner

Bruce presented the slide show with the budget figures. Slide show was mailed out to all Board members before the meeting.

The budget shows: Revenues of \$12 851.00 and Expenditures of 11 436.00 not counting the \$570.44 Swing into Spring deficit which must come out of 2013-14 accounting. When that is taken into consideration it is estimated that we will have a profit of 866.66.

5.3 Procedures manual –Dave Western

No changes have been made to the manual and it is now at version 6. Clubs should use the manual as it will offer assistance in many areas and lessen the number of questions that Dave receives about information that is available within the manual.

5.4 Agenda for the Council of Dancers- Dave Western

No changes were made to the agenda that was circulated prior to the Board Meeting were suggested. A question about the number for quorum was raised. With 34 clubs/associations registered we must have a minimum of 17 of these represented to reach quorum.

6. New Business

6.1 Board Meeting Dates for 2014

The Citizen Building will be booked for: Jan. 19 2014, Feb. 16 (noted that this was Family Day weekend), March 16, May 25, Sep. 21, Oct. 19, and Nov. 16 from 1:30 – 5 pm. April was left open as date will be set to match Council of Dancers and the location will be out of Ottawa.

6.2 EOSARDA Dances

The question was raised as to whether the Association should continue to sponsor dances. Why are dancers not attending? Food is not feasible, promotional strategies are not increasing numbers. We need to bring this up to the Council of Dancers. Should we ask the clubs to put up the money and then refund for dancers that come to dance. Should we divide the costs of the dance equally among the clubs?

6.3 SVSRDA request for EOSARDA Intervention with the Ministry of Health.

Dave received a request from SVSRDA to send a letter to the Ministry of Health in regards to the health benefits of Square Dancing and asking them to intercede with the Ministry of Education about the increasing cost of rents for the schools.

Some background about the Upper Canada School Board and the Catholic Board's policies in regards to rentals was given by members of the Board that deal with those entities.

Action Item: Dave Western will seek clarification from SVSRDA of what they are asking for.

7. Other Business

Next meeting: January 19, 2014 1:30 at the Citizen Building.

Meeting adjourned at 12:50.

Submitted:

Mary Anne Reinhard
Recorder

EOSARDA

Financial Report
November 2013

Balance Sheet June 2013

Assets

Current Assets

• TD Canada Trust	7,440.92
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• GIC Investments	8,063.10
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Total Current Assets	\$15,504.02
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Balance Sheet June 2013

Assets

Sound & Hearing Equipment

• Speakers	77.60
• Yak Speakers	400.00
• Hearing Equipment	1,344.22
• Turntables	1,724.00
• Hilton Purchase 2005/06	2,385.99

Total Sound & Hearing Equipment

\$5,031.81

Balance Sheet June 2013

Assets

Total Assets

• Current Assets 15,504.02

• Sound & Hearing Equipment 5,931.81

Total Assets \$21,435.83

Balance Sheet June 2013

Liabilities

Equity

• Current Earnings	377.12
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• Retained Earnings	21,058.71
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Total Equity	\$21,435.83
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Revenue (July to June) Breakdown

	Revenue 11/12	Revenue 12/13	Budget 13/14
EOSARDA Dues	5,217.00	6,318.00	5,600.00
Investment Interest	127.00	-	-
GIC Interest	1,219.01	63.10	151.00
Fall Fest	2,401.00	2,336.00	2,200.00
Frosty Fling	1,141.90	1,259.00	1,100.00
Square Time Ads	1,100.00	585.00	600.00
Square Time Subscriptions	3,444.00	2,770.00	2,500.00
Continuing Costs			

Fall Fest Breakdown

Revenue &
Expenses
11/12

Revenue
12/13

Expenses
12/13

Profit/Loss
12/13

Advance Ribbon Sales

1,557.00

1,543.00

Sales at the Door

495.00

689.00

Share the Wealth

145.00

104.00

Caller/Cuer Fees

1,550.00

1,400.00

Facility Rental

577.33

272.90

Facility Cleanup

80.00

20.00

Ribbons

-

72.00

Refreshments

88.99

87.44

Frosty Fling Breakdown

Revenue &
Expenses
11/12

Revenue
12/13

Expenses
12/13

Profit/Loss
12/13

Advance Ribbon Sales

849.00

905.00

Sales at the Door

144.00

210.00

Share the Wealth

148.90

144.00

Caller/Cuer Fees

400.00

400.00

Facility Rental

220.92

220.92

Facility Cleanup

40.00

40.00

Ribbons

59.00

80.07

Square Time Breakdown

Revenue &
Expenses
11/12

Revenue
12/13

Expenses
12/13

Profit/Loss
12/13

Advertising Income

1,100.00

585.00

Subscriptions

3,444.00

2,770.00

Printing

3,068.97

2,562.83

Budget 13/14
2,500.00

Printing - Other

-

38.15

Advertising

-

54.73

-

Postage & Mailing
Supplies

202.86

178.89

Budget 13/14
200.00

EXPENSES	Expenses 11/12	Expenses 12/13	Budget 13/14
RDTA Annual Grant	-	250.00	250.00
OACA Annual Grant	200.00	250.00	250.00
Caller Training	200.00	200.00	200.00
OSRDF/CSRDS Dues	3,177.00	4,214.00	4,200.00
Travel Exp OSRDF Meetings	262.63	510.25	400.00
EOSARDA Travel	187.00	-	200.00

EXPENSES	Expenses 11/12	Expenses 12/13	Budget 13/14
Name Tag & Dangles	63.90	-	100.00
Bank Service Charges	19.82	31.87	20.00
Council of Dancers Meetings	141.20	302.63	200.00
EOSARDA Board Meetings	169.50	169.50	150.00
Accounting & Audit	-	50.85	-
Office Supplies	16.44	5.64	25.00

EXPENSES	Expenses 11/12	Expenses 12/13	Budget 13/14
Office Supplies	16.44	5.64	25.00
Postage	-	50.32	50.00
Website	45.20	45.20	45.00
Square Time Printing	3,068.97	2,562.83	2,500.00
Printing – Other	-	38.15	-
Hearing Enhancement	170.00	-	-

EXPENSES	Expenses 11/12	Expenses 12/13	Budget 13/14
Fall Fest	2,401.52	1,874.56	1,800.00
Frosty Fling	775.11	906.51	900.00
CSRDS Pins & Expenses	405.73	-	-
Dance Dangles	66.95	40.34	25.00
New Dancer Recruitment	1,164.00	1,036.56	Capital Stepper Donation

EXPENSES	Expenses 11/12	Expenses 12/13	Budget 13/14
Swing into Spring	12.50	42.15	-
<p>Note about SIS:</p> <p>1) 50% of SIS 2013 loss of \$570.44 was paid in Sept 2013 and will appear in expenses for 2013/2014.</p> <p>2) \$42.15 was for brochure printing</p>			
Not for Profit Expense	-	147.00	-
<p>Ex-gracia</p> <p>Flowers for Aline Brazeau</p> <p>Canterbury ceiling collapse</p>	45.19	-	-

Profit & Loss

July 2012 to June 2013

Total Revenue	\$13,339.10
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Total Expenses	\$12,961.98
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Profit/Loss 2012-2013	\$377.12
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